

## PROPOSAL 3 - BY-LAW 13 & 16 BY-LAW PROPOSALS AND MEMBER ENGAGEMENT

During the 2017 by-law re-write project, Council made changes to By-law 16 to update the by-law review process. In 2018, members proposed a by-law that introduced the stipulation that all by-law changes need to be discussed at the Annual General Meeting or a Special Meeting of Council before being voted on by the membership.

Council has used this current system for three voting periods .

The member-proposed changes (2018) were written with the purpose of increasing member engagement. However, as written, the discussion happens only five days prior to the voting period opening, which does not leave enough time to implement any important changes.

By mandating engagement much earlier in the process, Council can hear from more members, from more locations, throughout the process. Council can use the comments and questions received to make meaningful improvements to the proposals. This also allows Council more time to research and get legal counsel to review any changes that might arise from member engagement.

The proposed changes will ensure early engagement that reaches a broader audience. It will also help to alleviate the administrative burden of planning and running a Special Meeting or a two separate voting periods. Combining Council voting and by-law voting will also help alleviate voter fatigue.

CURRENT WORDING	PROPOSED WORDING	REASONS
<p>13.1 Annual General Meetings</p> <p>(a) The council shall call an annual general meeting of the association to be held no earlier than September 10 and no later than October 31 of each calendar year.</p> <p>(b) At each annual general meeting, the following business shall be considered:</p> <ul style="list-style-type: none"> <li>(i) approval of the agenda;</li> <li>(ii) report of the president;</li> <li>(iii) accepting or correcting the minutes from the last annual general meeting;</li> <li>(iv) business arising out of the minutes from the last annual general meeting;</li> </ul>	<p>13.1 Annual General Meetings</p> <p>(a) The council shall call an annual general meeting of the association to be held no earlier than September 10 and no later than October 31 of each calendar year.</p> <p>(b) At each annual general meeting, the following business shall be considered:</p> <ul style="list-style-type: none"> <li>(i) approval of the agenda;</li> <li>(ii) report of the president;</li> <li>(iii) accepting or correcting the minutes from the last annual general meeting;</li> <li>(iv) business arising out of the minutes from the last annual general meeting;</li> </ul>	<p>This change takes into consideration changes to voting by-laws below. In particular, the movement of discussions and voting on by-law proposals to take place before the Annual General Meeting.</p>

CURRENT WORDING	PROPOSED WORDING	REASONS
<p>(v) declaration of the result of the ballot for elected councillors;            (vi) consideration of the auditor’s report;            (vii) appointment of the auditor;            (viii) consideration of any by-law changes;            (ix) consideration of any motions; and            (x) any other business required by these by-laws to be transacted at an annual general meeting.</p>	<p>(v) declaration of the result of the ballot for elected councillors;            (vi) consideration of the auditor’s report;            (vii) appointment of the auditor;            (viii) consideration of any by-law changes, <u>if necessary</u>;            (ix) consideration of any motions; and            (x) any other business required by these by-laws to be transacted at an annual general meeting.</p>	
<p>16.4.4 Members and Legal Input on By-law Proposals</p> <p>As part of its review of any by-law proposal, the by-law review committee shall:</p> <p>(a) seek input from members by posting the by-law proposer’s statement given under 16.2.2(c) or the council’s statement made under 16.3, as the case may be, and such other information as the committee may deem appropriate or necessary on an online members forum on the association’s website for a period of not less than 14 days and requesting members’ input thereon; and</p> <p>(b) seek input from legal counsel as to the legality of the proposed by-law and any other matter in connection with such proposed by-law as the committee may direct.</p>	<p>16.4.4 Members and Legal Input on By-law Proposals</p> <p>As part of its review of any by-law proposal, the by-law review committee shall:</p> <p>(a) seek input from members <u>by engaging the membership in a manner deemed appropriate by the committee, as well as</u> by posting the by-law proposer’s statement given under 16.2.2(c) or the council’s statement made under 16.3, as the case may be, and such other information as the committee may deem appropriate or necessary on an online members forum on the association’s website for a period of not less than 14 days and requesting members’ input thereon; and</p> <p>(b) seek input from legal counsel as to the legality of the proposed by-law and any other matter in connection with such proposed by-law as the committee may direct.</p>	<p>This change mandates engagement with the membership throughout the by-law proposal process. This allows for the By-law Review Committee to determine how best to engage the membership based on what is being proposed.</p>
<p>16.6.2 - Time of Vote on Proposed By-law</p> <p>Unless the council shall decide that it is necessary and in the best interest of the</p>	<p>16.6.2 - Time of Vote on Proposed By-law</p> <p>Unless the council shall decide that it is necessary and in the best interest of the</p>	<p>This change moves the timing of by-law votes to before and in conjunction with</p>

CURRENT WORDING	PROPOSED WORDING	REASONS
<p>association to put a proposed by-law to a vote on an expedited basis, voting on proposed by-laws shall take place after the next annual general meeting consistent with 16.6.6.</p> <p>16.6.2.1 If the vote is not on an expedited basis then the by-law proposal shall be considered at the next annual general meeting, as provided for in the agenda referred to in 13.1.</p> <p>16.6.2.2 A vote on an expedited basis shall not take place until after a special meeting has been held to discuss the related proposal.</p>	<p>association to put a proposed by-law to a vote on an expedited basis, voting on proposed by-laws shall take place <del>after the next annual general meeting consistent with 16.6.6.</del> <u>16.6.2.1 If the vote is not on an expedited basis then the by-law proposal shall be considered at the next annual general meeting, as provided for in the agenda referred to in 13.1.</u> <del>16.6.2.2 A vote on an expedited basis shall not take place until after a special meeting has been held to discuss the related proposal.</del> <u>before and in conjunction with an annual general meeting or special meeting.</u></p>	<p>an Annual General Meeting or Special Meeting.</p>
<p>16.6.5 Consideration by Member of Proposed By-law Change</p> <p>Concurrently with giving notice under 16.6.4, the secretary shall open an online forum for discussion of the proposed by-law on the association's website. Such forum shall be open for discussion for not less than seven nor more than 14 days prior to the next annual general meeting or special meeting where the proposal shall be discussed and shall remain open to new discussion until the time of the opening of the voting period.</p>	<p>16.6.5_ <u>Consideration by Member of Proposed By-law Change Online Forum</u></p> <p>Concurrently with giving notice under 16.6.4, the secretary shall open an online forum for discussion of the proposed by-law on the association's website. Such forum shall remain open for discussion for not less than 7 nor more than 14 days <del>prior to the next annual general meeting or special meeting where the proposal shall be discussed and shall remain open to new discussion until the time of the opening of the voting period</del> <u>but shall be closed to new discussion at the time of the opening of the voting period.</u></p>	<p>Consequential change from changing the timing of the by-law voting period.</p>
<p>16.6.11.3 NEW</p>	<p><u>16.6.11.3 Delivery of Scrutineers' Report at Annual General Meeting</u></p> <p><u>Except as provided in 16.6.12.4, the results of the scrutineers' report shall be presented to</u></p>	<p>Consequential change from changing the timing of the by-law voting period.</p>

CURRENT WORDING	PROPOSED WORDING	REASONS
	<p><u>the members at the first Annual General Meeting after the end of the voting period and shall be posted on the association's website.</u></p>	
<p>16.6.11.4 NEW</p>	<p><u>16.6.11.4 Delivery of Scrutineers' Report for Expedited Vote</u></p> <p><u>If the proposed by-law was put to a vote on an expedited basis pursuant to 16.6.2, the results of the scrutineers' report shall be posted on the association's website.</u></p>	<p>Consequential change from changing the timing of the by-law voting period.</p>