

<p style="text-align: center;"><b>BYLAWS OF THE FILIPINO MEMBERS CHAPTER OF ENGINEERS GEOSCIENTISTS MANITOBA</b></p>
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**1 Purpose**

The purpose of the Chapter is as laid out in the Chapter Constitution. The purpose of these Bylaws is to supplement and clarify, but not to supersede, the Constitution of the Chapter and the Bylaws of the Association, and those documents shall govern.

**2 Events**

2.1 The Chapter shall plan a minimum of three (3) events each year which shall include the Annual General Meeting, a Professional Development (PD) program and the Scholarship Awarding Event. All Chapter members and members at large may participate in chapter events. If events are held for public purposes, then there are no restrictions on participation.

**3 Organization**

Nominations for the Executive shall not take account of the position, but rather elected officers shall vote among themselves for the available positions in the Executive. The process of elections and nominations shall be subject to SECTION 9-VOTING and SECTION 10-NOMINATIONS as set out in the Constitution.

**3.1 Amendments**

All amendments/changes to the Constitution and ByLaws shall be subject to Section 16-Chapter Constitution and ByLaws.

**3.2 Chapter Committees**

As stipulated in SECTION 12-CHAPTER COMMITTEES of the Constitution, hereunder is the list of committees established by the Executive Committee:

**A. Nomination & Election**

The committee has the sole responsibility of:

- a.** planning,
- b.** organizing,
- c.** coordinating/liaising,
- d.** and executing

the annual activities of nominating prospective candidates and subsequently electing eligible candidates to fill-up the four (4) vacant posts of the Executive Committee after the end of each year term including any other tasks at the discretion of the Executive Committee.

## **B. Membership & Mentorship**

The committee has the following responsibilities:

- a.** Maintain the roster of members
- b.** Accept membership application forms and determine which membership category the applicant falls under.
- c.** Maintain a roster of mentors within the membership and match them with willing mentees.
- d.** Plan, organize and execute events or activities to develop interaction between mentors and mentees.

and any other tasks at the discretion of the Executive Committee.

**B.1** Privacy & Security Integrity Policy – It shall be the responsibility of the Chapter and the Committee to obtain consent from all members either expressed and/or implied, verbal and/or written, of the use of their personal information; and that the Chapter and Committee shall use these personal information for the purpose of the Chapter's activities in line with its objectives and mission/vision statement and shall not by any means shared with anybody outside the Chapter.

## **C. Social Engagement**

The committee has the sole responsibility of:

- a.** planning,
- b.** organizing,
- c.** and executing

Any social engagements by the Chapter including but not limited to the annual Christmas party event including any other tasks at the discretion of the Executive Committee.

## **D. AGM & Professional Development**

The committee has the sole responsibility of:

- a.** planning,
- b.** organizing,
- c.** and executing

the annual general membership meeting and professional development courses or sessions including any other tasks at the discretion of the Executive Committee.

## **E. Scholarship**

The committee has the sole responsibility of:

- a.** planning,
- b.** organizing,
- c.** allocating funding,
- d.** gathering and identifying eligibility of applicants,
- e.** and awarding of

scholarship awards as determined and directed by the Executive Committee including any other tasks at the discretion of the Executive Committee.

#### **F. IT Operations**

The committee has the sole responsibility of:

- a.** planning,
- b.** developing,
- c.** organizing through layout activities ,
- d.** creating or soliciting contents
- e.** and maintaining

the chapter's IT operations including the official website as well as any other tasks at the discretion of the Executive Committee.

#### **G. Community Development**

The committee has the sole responsibility of:

- a.** planning,
- b.** organizing,
- c.** coordinating/liaising,
- d.** and executing

any events relating to or defined as community development activities or events including any other tasks at the discretion of the Executive Committee.

The Executive Committee reserves the right to create additional committees as they deem necessary.

### **4 Finances**

- a.** Meetings shall be self-financed
- b.** The Chapter may solicit contributions or support at the discretion of the Executive Committee.

### **5 Membership**

The Chapter has two membership categories namely CHAPTER MEMBERS and ASSOCIATE.

#### **A. Associate Members**

Associate members are categorized as Chapter Members but without voting privileges. Associate members are further categorized as:

**a. Student Members**

Student Members are categorized as any individual of Filipino descent who completed a baccalaureate degree in engineering or geoscience in the Philippines or any other province, territory, or any other country or is in the process of completing the academic requirements to become registered in Manitoba; under the IEEQ or courses in-lieu or Fundamental of Engineering Exams or Interview or Confirmatory exams or taking undergraduate or graduate programs in engineering.

**b. Lay Members**

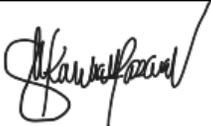
Lay Associates or Lay Members are categorized as not falling under the definition of Student Member and as such may be any person who wish to be a Chapter member, and are not registered as Full or Student member.

**Note:**

As mentioned in Section 3 Chapter Focus of the Constitution, a Chapter member is qualified as having a Filipino background. It is further defined that a Chapter member is any individual of Filipino descent who completed a baccalaureate degree in engineering or geoscience in the Philippines or any other province, territory, or any other country and is a registered P.Eng., P.Ge., EIT, or GIT in Manitoba.

Once approved by the membership in accordance with the Constitution dated January 9, 2018, these bylaws shall govern.

As approved by the Chapter at the meeting on June 26, 2021

	
<b>GERARD BATARA, P.Eng., MBA</b> Chair 2021-2022	<b>KARLA MILLA PASCUAL, EIT.</b> Secretary 2021-2022
<b>Date:</b> July 7, 2021	<b>Date:</b> July 7, 2021