

EGM WESTMAN CHAPTER AGM

Date: Friday, April 21, 2023
Location: Victoria Inn, Brandon, MB
Attendance: 45 EGM members in attendance
Secretary: Scott Melvin

1. Call to Order:

Scott Whaley, current Chair of EGM Westman. Meeting started at 12:20 pm.

2. Adoption of the Agenda.

MOTION (Ashley Haigh/Pat Versavel): That the agenda be accepted as presented. CARRIED.

3. Minutes of the previous AGM (April 05, 2019) presented.

MOTION (Pat Versavel/Robert Riesz): That the minutes of EGM Westman AGM be accepted as presented. CARRIED.

4. Business Arising:

COVID has delayed the AGM for a few years. No old business arising was presented.
MOTION (Adam Fouillard/Kyle Cumming): That the Business Arising be accepted. CARRIED.

5. President's Report:

President's Report (attached to agenda) was presented.
MOTION (Andrew March/Eric Watters): That the president's report be accepted as circulated. CARRIED

6. Treasurer's Report:

Kyle Cumming presented the treasurers report. Balance of \$9,590 reported. All expenses up-to-date.
MOTION (Pat Versavel/Ryan Johnston): That the treasurer's report be accepted as circulated.
CARRIED

7. Election of Officers:

As per the bylaws of the chapter, the executive will elect the officers for the chapter at the next executive meeting (President, Vice President, Treasurer and Secretary).
The existing members of the executive all agreed to continue to serve in that role. In addition Adam Fouillard was nominated. The slate of executives is as follows:
Scott Whaley (MB Hydro), Kyle Cumming (Powell Construction), Scott Melvin (Node Engineering), Mike Maendel (Burns Maendel), Ryan Johnston (Burns Maendel), Patrick Vandoorne (Richards Consulting), Eric Watters (Manitoba Infrastructure), Andrew March (Water Services), Patrick Pulak (City of Brandon) and Adam Fouillard (Dillon).

MOTION (Coenraad Fourie/ Nathaniel Wittmeier): That the slate of executives be accepted. CARRIED

8. New Business:

- Scott Whaley and Kyle Cumming will step down from their officer positions. They will remain on the executive. New officers will be selected at the next executive meeting.
- PD Lunches have returned post-COVID.
- Members were encouraged to affiliate with the chapter on their EGM profile.
- The chapter and the head office provided support for the Westman Science Fair.
- The chapter held a networking event at a Brandon Wheat Kings game. The intent is to repeat that again for next year.
- Mike Gregoire and Anjanette Zielinski came to Brandon in March. Members appreciated being able to interact directly with the EGM leadership.

9. Adjournment.

MOTION (Ryan Johnston/Dan Burns): That the meeting adjourn. CARRIED at 12:39 PM

**Annual General Meeting of the Westman Chapter of the
Association of Professional Engineers & Geoscientists of the
Province of Manitoba**

Where: Victoria Inn, Brandon
When: 12:00pm, Friday, April 20th, 2023

AGENDA

- 1. Call to Order (12:00 pm)
- 2. Adoption of the Agenda
- 3. Minutes of the Previous AGM (see attached)
- 4. Business Arising – 2019 to 2022 (see attached)
- 5. President’s Report – 2020/2021/2022 (see attached)
- 6. Treasurer’s Report - 2020/2021/2022 (see attached)
- 7. Election of Officers - 2020/2021/2022 (see attached)
- Volunteers will be accepted from the floor
- 8. New Business
- Issues for the new Executive to pursue?
- 9. Adjournment

Appendix 3: Previous AGM Westman Chapter Minutes

EGM WESTMAN CHAPTER AGM

Date: Friday, April 05, 2019
Location: Victoria Inn, Brandon,
MB Attendance: 32 EGM members in
attendance Secretary: Scott Melvin

1. Call to Order:

Scott Whaley, current Chair of EGM Westman. Meeting started at 12:13 pm.

2. Adoption of the Agenda.

MOTION (Herman Lepp/Pat Versavel): That the agenda be accepted as presented. CARRIED.

3. Minutes of the previous AGM (October 13, 2017) presented.

MOTION (Herman Lepp/Brock Turner): That the minutes of EGM Westman AGM be accepted as presented. CARRIED.

4. Business Arising:

From Previous AGM – Nathan Wittmeier expressed concern regarding online voting changes (Re. Bylaw #17). According to Scott Whaley, this concern was also presented by others at the EGM AGM. The concern was acknowledged, by no change was made.

MOTION (Patrick Vandoorne/Mike Maendel): That the Business Arising be accepted. CARRIED.

5. President's Report:

President's Report (attached to minutes) was presented.

MOTION (David Ford/Patrick Vandoorne): That the president's report be accepted as circulated. CARRIED

6. Treasurer's Report:

EGM Executive Treasurer (Kyle Cumming) was not present. Written Treasurer's report was presented by Scott Whaley

In addition, Mike Maendel explained the funding from EGM head office to the chapters, and encouraged those present to update their profiles with a chapter affiliation.

MOTION (Mike Maendel/Nathan Wittmeier): That the treasurer's report be accepted as circulated. CARRIED

7. Election of Officers:

Doug Ford assumed the chair for the election of officers. The following names were submitted for the executive: Scott Whaley (MB Hydro), Kyle Cumming (Powell Construction), Scott Melvin (Node Engineering), Mike Maendel (Burns Maendel), Ryan Johnston (Burns Maendel), Michael Arbeau (Water Services), Brad Newton (Newton Engineering), Patrick Vandoorne (Richards Consulting), Eric Watters (Manitoba Infrastructure).

One additional person added to the list (Andrew March (Water Services).

MOTION (Ted Snure/Travis Parsons): That the slate of officers be accepted. CARRIED

8. New Business:

- Scott Whaley informed the chapter about the Centennial Task Group grant opportunity.
- Scott Whaley reminded the chapter about chapter affiliation.
- Scott Whaley informed the chapter that our chapter constitution and by-laws had been approved

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- by the EGM.
- Scott Melvin solicited volunteers for both the Westman Science Fair, and the Brandon Career Symposium.

9. Adjournment.

MOTION (Patrick Vandoorne/Mike Maendel): That the meeting adjourn. CARRIED at 12:35 PM

Appendix 4. Business Arising

-Deferred past AGM meetings due to COVID restrictions (2020 to 2022)

-No outstanding business reported

Appendix 5. President's Report – 2020/21/22

Engineering Geoscientists Manitoba - Westman Chapter – 2020/21 Annual Report

The 2020/21 year has been very quiet for the Westman Chapter. The pandemic resulted in the cancellation of all social and technical events the group regularly provides. Also, Chapter participation in community venues was placed on hold.

Virtual executive meetings continued throughout the year to discuss a Westman roadmap and how to navigate effectively with members once COVID restrictions ease. The chapter reached out to members to discuss the possibility of providing webinars/educational sessions, but interest was low.

The Westman chapter continues to monitor the disruption caused by COVID and any concerns the Delta variant may have on the community, but the chapter is optimistic it will be able to host regular group events starting late fall.

Thanks to the executive committee which consists of Kyle Cumming (Treasurer), Scott Melvin (Secretary), Michael Maendel, Ryan Johnston, Patrick Vandoorne, Patrick Pulak, Andrew March and Eric Watters for their ongoing support and striving to make EGM Westman an active and successful chapter.

Scott Whaley – Chair, Engineering Geoscientists Manitoba - Westman Chapter

Appendix 6. Treasurer's Report

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2021 EGM Westman Treasurers Report

	A	B
1	2021 Calendar Year	
2	starting balance	\$ 6,721.25
3		
4	<u>transactions</u>	
5	Head office Contribution	\$ 3,638.00
6	Bank Fees	\$ (48.00)
7	Luncheon Oct 29	\$ (1,160.60)
8	Luncheon Oct 29	\$ 440.00
9		
10		
11	closing balance	\$ 9,590.65
12		

2022 Calender Year

starting Balance	\$ 9,590.65
Head Office Contribution'	\$ 3,766.00
April 28th, 2022 Luncheon	\$ (1,090.41)
Westman Science Fair	\$ (100.00)
Dec. 15th Lunch Meeting	\$ (170.95)
Banking Fees	\$ (27.00)

Closing Balance \$ 11,968.29

2023 Calaneder Year

starting Balance	\$ 11,968.29
Feb. 10 BWK Social Event	\$ (2,552.39)
March 10, 2023 Luncheon	\$ (788.73)
Westman Science Fair	\$ (100.00)
Banking Fees (to EO March 2023)	\$ (18.00)

To date (April 20, 2023) \$ 8,509.17

Kyle Cumming, P. Eng
Treasurer – Westman Chapter

Appendix 7. Election of Officers - 2020/2021/2022

The COVID pandemic deferred the past AGMs resulting in no newly elected officers.

1. Scott Whaley (Manitoba Hydro)
2. Kyle Cumming (Powell Construction)
3. Scott Melvin (Node Engineering)
4. Mike Maendel (Burns Maendel)
5. Ryan Johnston (Burns Maendel)
6. Patrick Vandoorne (Kiras)
7. Eric Watters (Manitoba Infrastructure)
8. Patrick Pulak (City of Brandon)
9. NEW MEMBER(S)

Appendix 8. New Business

- There will be changes to the Westman Chapter Executive. Scott Whaley has indicated he will be stepping down as president after 10 years in the role to pave way for a new executive member. Scott indicates he would like to remain on the executive as past president & a member at large. Kyle Cumming has also noted he will begin transitioning the duties of treasurer to a new executive member in the upcoming year.
- Executive has once again started to host in person PD luncheons.
- Affiliating with chapter on the APEGM website to ensure you get the latest news and information and the Westman Chapter receives proper funding. Mailing list will be updated.
- The Westman Chapter with the support of EnggGeoMB has sponsored the Westman Science Fair and continues to provide a special “Engineering of Excellence” EngGeoMB award for best project.
- Westman Executive sponsored/funded a social event for members at the Brandon Wheat Kins Viewing Lounge. The interest and turnout was very positive. The executive would be looking to host a future event and feedback would be welcome for venues.
- Mike Gregoire has been appointed temporary CEO of EngGeoMB, replacing Grant Koropatnick., The Chapter invited Mike out for a Q&A period in February for members.