



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, May 14, 2009**, at 12:00h in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

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**PRESENT:** Don Himbeault; presiding; Alan Aftanas; Arthur Chapman; Tim Corkery; Sheila Dresen; Bill Girling; Rick Lemoine; Bob Malenko; Jeannette Montufar; Raymond Reichelt; Don Spangelo

**ALSO PRESENT:** Grant Koropatnick; Lorraine Dupas; Sharon Sankar, Mike Gregoire, William Boyce  
David Ennis (Engineers Canada Director)  
UMES Representatives: Trevor Gascoyne; Kathryn Marcynuk (for item 09.03.4)  
Representatives from ChangeMakers - Jim Kingdon, Correy Myco, Sara Williscroft (for item 09.03.6)

**REGRETS:** Cindy Rodych; Edward Ryczkowski; Brian Shortt; John Woods

**09.03.1 CALL TO ORDER AND INTRODUCTIONS**

President Himbeault called the meeting to order at 12:30 p.m.

**09.03.2 ADOPTION OF AGENDA**

It was **MOVED** by Rick Lemoine and **SECONDED** by Alan Aftanas that the agenda be approved as circulated.

CARRIED

**09.03.3 MINUTES OF THE COUNCIL MEETING OF 12 March 2009**

It was **MOVED** by Don Spangelo and **SECONDED** by Bill Girling that the Minutes of the Council meeting of 12 March 2009 be approved as circulated.

CARRIED

*OWNERSHIP LINKAGE*

**09.03.4 01. UMES SENIOR STICK and EXECUTIVE**

12:55 p.m. President Don Himbeault welcomed UMES representatives Trevor Gascoyne, Vice-Stick Social and Kathryn Marcynuk, Vice-Stick Academic.

Mr. Gascoyne and Ms Marcynuk gave a Powerpoint presentation about UMES; who it represents, its financial objectives, and events that take place throughout the year.

1:30 p.m. President Himbeault thanked Mr. Gascoyne and Ms Marcynuk for their presentation and they left the meeting.

President Himbeault commented that Council has not yet appointed a replacement for James Blatz to liaise with UMES.

### *CONSENT AGENDA*

Council accepted the Consent Agenda items.

#### **09.03.5 C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**

Council received a list of applications approved by the Registration Committee for the months of March and April 2009 (Appendix A).

### *COUNCIL EDUCATION*

#### **09.03.6 D1. PRESENTATION ON PUBLIC AWARENESS – MR. JIM KINGDON, CHANGEMAKERS**

Jim Kingdon, Managing Partner and CEO of ChangeMakers made a presentation to Council on “the benefits of a public awareness strategy for a professional association”.

Mr. Kingdon stated that:

- ChangeMakers has been in business for ten years
- It is an agency of choice for not-for-profit organizations
- 85 percent of its client base is not-for-profit organizations
- The Company’s niche is social marketing.

Mr. Kingdon stated that he had recently met with Grant Koropatnick and Mike Gregoire. Based on that meeting, he understood the potential goals of an APEGM advertising campaign would be to:

- Raise the profiles of the engineering and geoscience professions in Manitoba
- Promote value of APEGM to members
- Increase membership

Mr. Kingdon presented two case studies; one involving the Manitoba Society of Occupational Therapists and the other with the Safe Work campaign for Workers Compensation.

Mr. Kingdon welcomed questions and comments from Council.

President Himbeault thanked Mr. Kingdon for the presentation.

2:20 p.m. Mr. Kingdon, Mr. Myco, and Ms Williscroft left the meeting.

Council took a break at 2:20 and resumed the meeting at 2:35 p.m.

Council discussed whether or not it should move forward with a marketing campaign.

Councillors noted that it is within the Executive Director's purview to make a decision on this matter, based on the wishes of Council. Council will approve the new operating budget at the June meeting.

*ITEMS FOR DECISION – None*

## *GOVERNANCE*

### **09.03.7 G1. MANUAL OF ADMISSIONS – APPROVAL BY COUNCIL**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 May 2009 (Appendix B).

Council was advised that the Manual has been reviewed by APEGM's legal counsels and that their comments were taken into advisement and the Manual text was amended.

President Himbeault thanked Tim Corkery and the sub-committee for all the work that was put into revising the Manual.

Council discussed the Manual and noted a few minor typographical errors.

Mr. Koropatnick stated that the Manual will meet the measures outlined in the Fairness Act. He noted that the Manual is written in an easily comprehensible way and that it is transparent and open to the public.

Council was informed that Dave Ennis is involved in a special project for the Fairness Commissioner; which involves reviewing the acts of other professional associations (with the exception of the Health Act and APEGM's Act).

It was MOVED by Jeannette Montufar and SECONDED by Raymond Reichelt that Council approve the revised Manual of Admissions.

CARRIED

**09.03.8 G2. BY-LAW CHANGE – ELECTRONIC SEAL**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 May 2009 (Appendix C) together with proposed By-law changes necessary to support the future use of electronic seals.

Don Spangelo spoke to the memo and the proposed e-sealing by law-changes.

It was MOVED by Don Spangelo and SECONDED by Jeannette Montufar to present a By-law change that allows for an electronic seal to be used.

CARRIED

**09.03.9 REVIEW OF GUIDELINE – ETHICAL USE OF THE SEAL**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 May 2009 (Appendix D).

Don Spangelo stated that the Ethical Use of the Seal guideline needs to be updated.

Professional Standards Officer, Mike Gregoire, said that he gets many inquiries about the ethical use of the seal. He stated that he has had offers from members who are willing to help update the document.

In accordance with Governance Policy, the Executive Director is charged with updating the document; then Council can approve it at a later date.

Don Spangelo agreed to Chair a committee that will review and update the Ethical Use of the Seal document.

**09.03.10 G4 INDUSTRY BASED EIT PROGRAM**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 May 2009 (Appendix E).

John Woods sent regrets for the meeting. He had intended to speak to Council on the concept of an industry-based EIT program.

Alan Aftanas, who is part of the sub-committee on this matter, spoke briefly about the sub-committee's activities and the concept of an industry based EIT program.

He stated that the concept is that industry would set up an EIT program that would align with Engineers Canada programs. APEGM would accredit the industry training program; this would tie in with the work of the Experience Review Committee.

He stated that the sub-committee held three meetings; the first meeting was to introduce and discuss the concept; the second meeting was with Grant Koropatnick; and the third meeting was with Mal Symonds.

Discussion on this item was deferred to the next meeting.

#### **09.03.11 G5 APEGM 90<sup>th</sup> ANNIVERSARY EVENTS**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 May 2009 (Appendix F).

Councillors were asked for ideas on how APEGM should celebrate 90 years of engineering and geoscience history.

Grant advised that the Heritage Committee, together with APEGM's event planner, Angela Moore, are working on events to mark this milestone.

Grant advised that APEGM is the major sponsor of the 2010 CCWEST conference which will be held in Winnipeg.

Rick Lemoine advised that 2010 is also the 100<sup>th</sup> anniversary of geoscience at the University of Manitoba. He advised that he will update Council, at a future meeting, on what the University has planned to mark this event.

Grant suggested coordinating the spaghetti bridge competition with donations to Winnipeg Harvest. He advised that he will be meeting with David Northcott, of Winnipeg Harvest tomorrow.

Jeannette Montufar suggested publishing a small coffee table book on the subject of 90 years of engineering/geoscience accomplishments in Manitoba.

Councillors were asked to e-mail Grant if they had any more ideas.

**09.03.12 G6. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated 14 May 2009 (Appendix G) and the cumulative outstanding action list from Council meetings after 12 March 2009.

Council reviewed the list.

- Revised Manual of Admissions and submit draft to legal counsel – Legal Counsel review - done.
- Appoint P.Geo to the Discipline Committee – in progress
- MSSS Science Fair name change – in progress
- Ownership Linkage –Yellowquill – in progress
- Agreement on Internal trade (AIT) – Feedback to Labour Mobility Coordinator – monitoring
- CPD Task Group - group had its first meeting – in progress

**09.03.13 G10. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.**

Council considered a memo from Grant Koropatnick dated 14 May 2009 and the proposed agenda for the next Council meeting on 17 June 2009 (Appendix H).

It was agreed that the following monitoring reports would be submitted:

E-4 Government and Regulators Understand and Support the Role of APEGM – Rick Lemoine

EL - 3 Financial Planning – Grant Koropatnick

EL - 8 Compensation and Benefits – Grant Koropatnick

GP - 12 Council Linkage with Other Organizations – Alan Aftanas

GP – 13 Council Planning Cycle and Agenda Control – Bob Malenko

GP – 15 Governance Succession Self-Monitoring Schedule – Bill Girling

*MONITORING*

**09.03.14** Council considered a Monitoring Report, E-3 Members Work Within and Value a Self-Regulating Profession, provided by Raymond Reichelt, dated 14 May 2009 (Appendix I).

Council considered a Monitoring Report, EL -2 Treatments of Staff, provided by Grant Koropatnick dated 14 May 2009 (Appendix J).

Council considered a Monitoring Report, EL – 3 Financial Planning (Preliminary Budget) for Practice provided by Grant Koropatnick dated 14 May 2009 (Appendix K).

Council considered a Monitoring Report, EL - 17 Criteria Governing Professional Practice provided by Grant Koropatnick dated 12 March 2009 (Appendix L).

Council considered a Monitoring Report, GP-7 Council and Committee Expenses by Don Spangelo dated 14 May 2009 (Appendix M).

Council considered a Monitoring Report, GP – 10 Cost of Governance provided by Jeannette Montufar dated 14 May 2009 (Appendix N).

Council considered a Monitoring Report, GP - 11 Primary Council Linkages provided by Alan Aftanas dated 14 May 2009 (Appendix O).

GP – 14 Governance Succession  
The Monitoring report, submitted by Bill Girling, was distributed at the meeting. (Appendix P)

It was MOVED by Raymond Reichelt and SECONDED by Rick Lemoine that Council accept the Governance Reports as presented.

CARRIED

### *INFORMATION ITEMS*

**09.03.15** Council considered and received the following information items (Appendix Q):

N1. Membership statistics as at April 30, 2009

N2. Financial Statement – April 30, 2009

N3. Nominating Committee – Slate of Candidates

N4. CPD Task Group Update - Bill Girling reported that the Task Group has met a couple of times. He advised that the Task Group will make a formal presentation to Council – possibly at the June meeting.

N5. Meeting with the Fairness Commissioner

N6. Engineers Canada Board of Directors Agenda May 2009

Dave Ennis advised that the Engineers Canada is concerned about the amount of money being spent on its advertising campaign; and that it may drop the media campaign altogether. He stated that PEO is refusing to contribute to the campaign – stating that it is not in their mandate to advertise.

Dave advised that Engineers Canada contributed \$25,000 towards the “Dreamcatching Conference” which was attended by math and science teachers in aboriginal schools.

N7. CCPG Manitoba Director’s Report

**09.03.16      V1. EVALUATION OF MEETING**

President Himbeault agreed that the meeting followed the style of governance to which it had been committed.

*NICE TO KNOW ITEMS*

**09.03.17      F1. Digvir Jayas New UM Vice-President (Research)**

F2. Making Links Engineering Classic

F3. Engineering on Parliament Hill

**09.03.18      ADJOURNMENT**

The meeting adjourned at 4:25 p.m.

The next meeting will be held at 12:00 noon on Wednesday 17 June 2009.

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Don Himbeault, P.Eng.  
President