



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **WEDNESDAY, June 16, 2010**, in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

PRESENT: John Woods; presiding; Alan Aftanas; Arthur Chapman; Bill Girling; Don Himbeault; Rick Lemoine; Robyn Page; Raymond Reichelt; Cindy Rodych; Edward Ryczkowski; Don Spangelo

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar
Digvir Jayas (Engineers Canada Director) by phone
Arthur Erhardt (Keystone Professional Reporter)

REGRETS: Tim Corkery; Sheila Dresen; Jeannette Montufar; Doina Priscu; Brian Shortt

10.04.1 CALL TO ORDER AND INTRODUCTIONS

President Woods called the meeting to order at 12:55 p.m.

10.04.2 ADOPTION OF AGENDA

It was **MOVED** by Rick Lemoine and **SECONDED** by Don Himbeault that the agenda be approved after removing item C3 Ethical Use of the Seal Guideline from the consent agenda.

CARRIED

10.04.3 MINUTES OF THE COUNCIL MEETING OF 13 May 2010

It was **MOVED** by Robyn Page and **SECONDED** by Arthur Chapman that the Minutes of the Council meeting of 13 May 2010 be approved with the following amendment:
Page 4 – paragraph 4, line 1, insert the word “future” after “for” and before “mandatory”

CARRIED

OWNERSHIP LINKAGE –

10.04.4 01. CPD Task Group Report

Councillor Bill Girling updated Council on the work of the CPD Task Group. The Task Group comprised Councillors Spangelo, Reichelt,

Montufar, and Girling, as well as Professional Standards Officer Mike Gregoire.

The Task Group has developed a first draft of a proposal to present to the AGM in October.

Councillors viewed a demonstration of the online reporting system that APEGM Software Developer Andrew Reddoch has designed into the APEGM website.

Councillors reviewed and discussed the CPD Program Guideline document, which was distributed with the agenda package.

Councillor Girling noted that the Guideline document is based on the APEGGA model.

1:13 p.m. Digvir Jayas joined the meeting by phone.

1:16 p.m. Ed Ryczkowski joined the meeting

The CPD online reporting system will be opened up to all councillors to allow them to go to their own profile and test the pilot program.

The Task Group would like feedback from councillors on the guideline document as well as feedback on the online system.

The proposal for future mandatory continuing professional development will be presented to the membership at the 2010 AGM.

Councillor Girling stated that the CPD program will be offered on a voluntary basis for 2010/2011. A by-law proposal for mandatory CPD will be put to the membership in 2011; it's anticipated the Mandatory Program would be implemented in January 2012. A compiling result will be prepared in January 2015.

CONSENT AGENDA

Council accepted the Consent Agenda items.

10.04.5 C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee for the month of May 2010 (Appendix A).

C2. 2010-2011 Operating Budget

- C4. Registration Committee Appointment
- C5 Nominating Committee Slate of Candidates
- C6. Manual of Admissions – Exam failure Policy
- C7. 2010 APEGM Awards Recipients

1:50 p.m. **N5. Engineers Canada – Manitoba Director’s Report**

A summary report on the Engineers Canada May Board meeting was circulated with the agenda package.

Engineers Canada Director Digvir Jayas spoke to the report.

He noted that:

- Zaki Ghavitian (from OIQ) is president for 2010/2011.
- Engineers Canada will now notify its constituent associations of unlicensed applicants in their jurisdiction claiming the provision of engineering services, assisting in local enforcement activities.
- OIQ has joined the home and auto insurance program sponsored by Engineers Canada.
- The Engineers Canada Board approved the proposed mutual recognition agreement with the Texas Board of Professional Engineers; which improves on the NAFTA document that is currently in place.
- CEAB is working with the Deans to develop a program on outcome based assessments.
- CEQB is developing a competency based system for assessing work experience for engineers not trained in Canada.
- The Gold Medal Student Award has been increased to \$10,000 from \$2,000.
- Engineers Canada is looking to identify volunteers who will work with their local members of parliament to provide them with information on engineering and engineering-related issues.
- Engineers Canada is developing an engineering-specific language assessment tool for international engineering graduates.

Digvir advised that the Engineers Canada Board workshop is scheduled for June 27 to 30. He asked Council if it has any

issues that it would like discussed at the workshop, to please send him an e-mail and he will see if he can get them added to the agenda.

Digvir will report back to Council on issues that are brought up at the workshop.

2:00 p.m. Digvir Jayas left the meeting.

C3. Ethical use of the seal guideline (Removed from the consent agenda)

Council referred to a memo from Grant Koropatnick dated 16 June 2010 (Appendix B).

Councillor Spangelo asked whether councillors had any comments on the revised Ethical Use of the Seal Guideline.

President Woods requested that the Task Group arrange a workshop with engineers who seal drawings (from large and small firms) to review the document before it is issued. He stated that representatives from Consulting Engineers Manitoba be invited to this workshop. Councillors may attend the workshop, as well.

COUNCIL EDUCATION – None

ITEMS FOR DECISION

10.04.6 E1. REVISION OF EL POLICY (Continued from May meeting)

2:35 p.m. Susan Rogers continued, from work done at the March and May meetings, with some recommended edits to the EL policies

Council agreed upon some edits to: EL – 1.8, EL-11, EL-12, EL-13, EL-14, and EL-17.

3:05 p.m. Ms Rogers left the meeting.

GOVERNANCE

10.04.7 G1. PROPOSED BY-LAW REVISIONS

Council referred to a Decision Background memo from Grant Koropatnick dated 16 June 2010 (Appendix C).

The Legislation Committee has reviewed and recommends the following by-law revisions to be tabled at the 2010 AGM:

Council Composition	by-laws 4.1 and 4.2
Electronic Sealing	by-laws 11.1 and 12.2
Review of Penalty Proposals	by-law 15.3.6.1
Alternate Dispute Resolution	by-law 15.3.1
Online Voting	by-laws 3.1 and 17

Mike Gregoire gave a brief description of each by-law revision:

- Revision to By-law 4.1. and 4.2 is for clean-up;
- Revision to By-law 11.1 and 12.2 includes changes to the use of the seal as well as to allow for use of an electronic seal
- Revision to By-Law 15.3.6.1 is to modify the review process for the Investigation Committee
- Revision to By-law 15.3.1 is to make things clearer that the Investigation Committee will have the power to use the ADR process even though an investigation is underway
- Revision to By-laws 3.1. and 17 makes online voting the default method of voting

Council discussed the proposed by-law revisions.

Council agreed to the following revisions to the by-law proposals:
By-Law Proposal 3.1.7 – eliminate the words “the scrutineers shall count the votes”

By-Law Proposals 17.1 and 17.2 - add after “no later than 42 days before the date of the annual general meeting..... “or special meeting as called by the association”...

It was MOVED by Don Spangelo SECONDED by Bill Girling that Council approve the revised by-laws as proposed by the APEGM Legislation Committee and as amended by Council.

CARRIED

10.04.8 G2. PROPOSED REVISIONS TO NATIONAL INSTRUMENT 43-101

Council referred to a Decision Background memo from Grant Koropatnick dated 16 June 2010 (Appendix D).

The Geoscientists Canada Securities Commission is asking APEGM (and the other constituent associations across Canada) to provide feedback on the changes being proposed to the National Instrument 43-101.

It was MOVED by Rick Lemoine SECONDED by Robyn Page that Raymond Reichelt, P.Geo. review the proposed changes and provide feedback on behalf of APEGM.

CARRIED

Raymond will forward his comments to Executive Director Koropatnick on the proposed changes.

10.04.9 G3. COUNCILLOR RESIGNATION/REPLACEMENT

Council referred to a Decision Background memo from Grant Koropatnick dated 16 June 2010 (Appendix E).

It was MOVED by Ed Ryczkowski and SECONDED by Bill Girling that Council accept the resignation of Councillor Robyn L. Page, P.Eng.

CARRIED

Robyn advised that she has approached Dawn Nedohin-Macek, P.Eng. who has agreed to fill the balance of Ms Page's term on Council; which is to October, 2011.

Robyn stated that Ms Nedohin-Macek would be an excellent candidate to serve on Council.

It was MOVED by Rick Lemoine and SECONDED by Don Spangelo that Council accept the recommendation that Dawn Nedohin-Macek, P.Eng. be appointed to fulfill the remainder of Robyn Page's term of office to October 2011.

CARRIED

10.04.10 G5. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 16 June 2010 and the cumulative outstanding action list from Council meetings after 10 December 2009

Council reviewed the list.

- Agreement on Internal trade (AIT) – Feedback to Labour Mobility Coordinator – monitoring – **complete/remove**
- CPD Task Group – in progress
- Appeal Committee – in progress

10.04.11 G4. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 16 June 2010 and the proposed agenda for the next Council meeting on 16 September 2010. (Appendix F).

The following items are to be considered for discussion at a future Council meeting:

- CPD as item to report on
- Next steps with governance –Susan Rogers
- Non-practicing declaration of cpd
- Motion to establish practice review board (committee of council or ED?)
- Report from Engineers Canada Director
- Report from Geoscientists Canada Director
- Documentation on authentication on seals guideline

INFORMATION ITEMS

10.04.12 Council considered and received the following information items (Appendix G):

N1. Membership statistics as at May 31, 2010

N2. Financial Statement as at May 31, 2010

N3. Nominating Committee Report

N4 Investigation Committee – Summary of Statistics

N5. Engineers Canada – Manitoba Director's Report

N6. Geoscientists Canada – Manitoba Director's Report – Tim Corkery will provide a report on the Geoscientists Canada Board of Directors meeting at the September Council meeting.

10.04.13 **V1. EVALUATION OF MEETING**

President Woods agreed that the meeting followed the style of governance to which it had been committed.

NICE TO KNOW ITEMS

10.04.14 F1. CCWESTT Conference – A Big Success!
F2. Dept. of Geology – 100th Anniversary
F3. Farewell to Dean Doug Ruth - Invitation

10.04.15 **ADJOURNMENT**

President Woods thanked Ms Page for her service on Council.

The meeting adjourned at 4:26 p.m.

The next meeting will be held at 12:00 noon on 16 September 2010.

John Woods, P.Eng.
President

Grant Koropatnick, P.Eng.
Executive Director & Registrar

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