



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, September 13, 2012**, in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

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**PRESENT:** Adam Pawlikewich, presiding; Rajib Ahsan; Chris Beaumont-Smith; Luis Escobar; Marcia Friesen; Bill Girling; Rick Lemoine; Jim Nicholson; Sheryl Rosenberg; Don Spangelo; Steven Vieweg

**ALSO PRESENT:** Grant Koropatnick; Chantelle Camara  
Raymond Reichelt, Geoscientists Canada Director

**REGRETS:** Dawn Nedohin-Macek; Roger Rempel; Chris Beaumont-Smith; Digvir Jayas

**12.06.1 CALL TO ORDER AND INTRODUCTIONS**

President Pawlikewich called the meeting to order at 12:41p.m.

**12.06.2 ADOPTION OF AGENDA**

It was **MOVED** by R Lemoine and **SECONDED** by M. Friesen that the agenda be approved as presented.

CARRIED

**12.06.3 MINUTES OF THE COUNCIL MEETING OF 14 June 2012**

It was **MOVED** by D. Spangelo and **SECONDED** by M.Friesen that the Minutes of the Council meeting of 14 June 2012 be approved as circulated.

CARRIED

Clarification was requested regarding the Motion made by D. Spangelo on the Licensee Task Group.

It was **MOVED** by S. Rosenberg and **SECONDED** by B. Girling that the President populate a committee and the committee create a Terms of Reference

CARRIED

*OWNERSHIP LINKAGE - None*

*CONSENT AGENDA*

Council accepted the Consent Agenda items.

**12.06.4 C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**

Council received a list of applications approved by the Registration Committee for the months of June, July, and August 2012.

**C2. FINANCIAL STATEMENTS AND AUDITOR'S REPORT**

**JUNE 30, 2012 FINANCIAL STATEMENTS**

**AUDITOR'S LETTER TO COUNCIL**

**AUDITOR'S LETTER TO MANAGEMENT**

Council received the June 2012 Financial Statement along with the Auditors Report from BDO Canada LLP.

**C3. 2012 APEGM AWARD RECIPIENTS**

Council received the list of the 2012 Award Recipients for the Annual Gala Dinner & Dance taking place Friday, October 26, 2012.

**C4. NOMINATING COMMITTEE SLATE OF CANDIDATES**

*COUNCIL EDUCATION – None*

*ITEMS FOR DISCUSSION*

**12.06.5 E1. POLICY GOVERNANCE - Council's Job Description (GPs)**

Susan Rogers was unable to attend today's meeting.

*GOVERNANCE*

**12.06.6 G1. APPOINTED COUNCILLORS**

Council referred to a Decision Background memo from Grant Koropatnick dated 13 September 2012.

The Appointed Councillor Committee under Section 8(2) of the EGP Act has renewed the appointments of Councillors Sheryl Rosenberg, LLB and Steve Vieweg, CMA for a second term October 2012 – October 2014.

It was MOVED by D Spangelo and SECONDED by M. Friesen that Council welcomes and approves the appointments of Sheryl Rosenberg and Steve Vieweg to Council for their second term.

CARRIED

**12.06.7 G2. NOMINATING COMMITTEE TERMS OF REFERENCE**

Council referred to a Decision Background memo from Grant Koropatnick dated 13 September 2012.

It was MOVED by B. Girling and SECONDED by R. Lemoine that Council approves the new wording of governance policy GP-8.1 Nominating Committee Terms of Reference as presented.

CARRIED

**12.06.8 G3. COUNCIL RETREAT**

Council referred to a Decision Background memo from Grant Koropatnick dated 13 September 2012.

A weekend retreat is planned for November 16 to 18, to welcome new councillors, provide orientation and some governance training.

**12.06.9 G4. COUNCIL SCHEDULE OF MEETINGS - 2013 CALENDAR**

Council considered a memo from Grant Koropatnick dated 13 September 2012 listing the proposed Council meetings for 2013.

It was MOVED by R Lemoine and SECONDED by J. Nicholson that Council accepted the following schedule of meetings for 2012-2013:

October 26, 2012 Annual General Meeting, December 6, 2012, January 17, 2013, March 14, 2013, May 16, 2013, June 13, 2013, September 12, 2013, and October 25, 2013 Annual General Meeting.

CARRIED

**12.06.10 G5. BY-LAW 3 & 4 ESTABLISHING A MEMBER-IN-TRAINING REPRESENTATIVE ON COUNCIL**

Council referred to a Decision Background memo from Grant Koropatnick dated 13 September 2012.

It was MOVED by D Spangelo and SECONDED by S. Rosenberg that Council accepts the proposed new wording for Bylaws 3 and 4.

CARRIED

**12.06.11 G6. Financial Audit- APEGM Foundation Inc.**

Grant Koropatnick spoke briefly about the Auditors letter to Council.  
It was MOVED by R. Lemoine and SECONDED by B. Girling that  
the financial statements of the APEGM Foundation be audited.

CARRIED

**12.06.12 G7. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Advocacy Task Force 11.03.11 Rempel, Lemoine- In progress  
Appeal Committee - Kane - Decision pending  
Appeal Committee - Dorn - In progress and delayed until further notice.  
Licensee Task Group -In progress

**12.06.13 G8. PLANNING THE AGENDA FOR THE NEXT MEETING**

Council considered a memo from Grant Koropatnick dated 13  
September 2012 and the proposed agenda for the next Council  
meeting on December 6, 2012.

Councillors were asked to volunteer to prepare the following  
monitoring reports:

GP-13 Council Member Orientation- S. Rosenberg  
GP-14 Primary Council Linkages - S. Vieweg  
GP-15 Council Linkage with Other Organizations – C. Beaumont  
Smith

*MONITORING*

*Executive Limitations and Ends*

**12.06.14 M1. EL-3.1 FINANCIAL CONDITION**

Council considered a Monitoring Report from Grant Koropatnick,  
dated 13 September 2012.

**M2. EL-9 EMERGENCY EXECUTIVE SUCCESSION**

Council considered a Monitoring Report from Grant Koropatnick,  
dated 13 September 2012.

Council accepted the Monitoring Reports on EL-3.1 Financial  
Condition and EL-9 Emergency Executive Succession as  
presented.

*COUNCIL PERFORMANCE*

**12.06.15** Council considered a Monitoring Report, GP-5 Vice-President's Role and Job Description by Adam Pawlikewich, dated 13 September 2012.

Council considered a Monitoring Report, GP-1 Conflict of Interest by Rick Lemoine, dated 13 September 2013.

Council considered a Monitoring Report, GP-16 Council Planning Cycle & Agenda Control by Louis Escobar, dated 13 September 2013.

*EXECUTIVE LIMITATIONS - None*

*COUNCIL - EXECUTIVE DIRECTOR RELATIONSHIP - None*

*INFORMATION ITEMS*

**12.06.16** Council considered and received the following information items

N1. Membership statistics as at August 31, 2012

N2. Financial Statement - August 31, 2012

N3. Advocacy Task Force Update

- ATF Presentation to Members June 26, 2012
- Rick Lemoine presented a memo from Roger Rempel and asked Councillors if they had any questions regarding the memo.

N5. Fairness Commissioner Registration Review - 2012 Report

N5. Lobbyists Registration Act

Are you a Lobbyist?

N6. Professionalism: The Privilege and Burden of Self-Regulation

N7. PEO Investigates Elliot Lake Mall Collapse

N8. Engineers Canada Director's Report

- Engineers Canada New CEO Announcement

N9. Geoscientists Canada Director's Report

**12.06.17** **V1. EVALUATION OF MEETING**

President Pawlikewich agreed that the meeting followed the style of governance to which it had been committed.

*NICE TO KNOW ITEMS*

**12.06.18** F1. WISE Kid-Netic Energy - Summer Outreach  
Letter of support for NSERC Funding

**12.05.19** **ADJOURNMENT**

The meeting adjourned at 2:23 p.m.

The next meeting will be held at 12:00 noon on 6 December 2012.

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Adam Pawlikewich, P.Eng.  
President

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Grant Koropatnick, P.Eng.  
Executive Director & Registrar

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