



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, December 6, 2012** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

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**PRESENT:** Dawn Nedohin-Macek, presiding; Chris Beaumont-Smith; Marcia Friesen; Rick Lemoine; Jim Nicholson; Adam Pawlikewich; Howard Procyshyn; Guenter Schaub; Don Spangelo; Steven Vieweg; Digvir Jayas.

**ALSO PRESENT:** Grant Koropatnick; Lorraine Dupas; Sharon Sankar; Mike Gregoire; William Boyce  
Scott Thomson (for item 12.07.4)  
Dan Nenadov, Senior Stick (for item 12.07.5)  
Ben Marriott, Vice-Stick, External (for item 12.07.5)

**REGRETS:** Luis Escobar; Roger Rempel; Sheryl Rosenberg, Raymond Reichelt.

**12.07.1 CALL TO ORDER AND INTRODUCTIONS**

President Nedohin-Macek called the meeting to order at 12:30 p.m. All councillors and staff introduced themselves.

**12.07.2 ADOPTION OF AGENDA**

It was **MOVED** by Adam Pawlikewich and **SECONDED** by Rick Lemoine that the agenda be approved as circulated.

**CARRIED**

A moment of silence was observed in memory of the anniversary of the December 6, 1989 killing of 14 women at the Ecole Polytechnique in Montreal.

**12.07.3 MINUTES OF THE COUNCIL MEETING OF 13 September 2012**

It was **MOVED** by Rick Lemoine and **SECONDED** by Adam Pawlikewich that the Minutes of the Council meeting of 13 September 2012 be approved as circulated.

**CARRIED**

*OWNERSHIP LINKAGE*

**12.07.4 01. SCOTT THOMSON, PRESIDENT & CEO, MANITOBA HYDRO**

Scott Thomson, President & CEO of Manitoba Hydro was invited to make a presentation to Council.

President Nedohin-Macek introduced Mr. Thomson.

Mr. Thomson advised that he has been with Manitoba Hydro for approximately ten months. He spoke about the opportunities and challenges ahead for Manitoba Hydro and presented some statistics and facts about future operations. He concluded his presentation by answering questions from councillors.

1:25 President Nedohin-Macek thanked Mr. Thomson.

**12.07.5      02. UMES PRESENTATION**

1:30 p.m.

President Nedohin-Macek welcomed UMES representatives Dan Nenadov, Senior-Stick and Ben Marriott, Vice-Stick (External).

Mr. Nenadov and Mr. Marriott advised Council that UMES will be submitting a bid to host the 2015 national Canadian Federation of Engineering Students (CFES) conference.

They stated that:

- The CFES is a national organization that represents 45 institutions that and over 60, 000 students who are enrolled in accredited engineering programs.
- The CFES Congress is the AGM of the Federation. Approximately 200 to 300 students attend the congress for professional development, business, and networking opportunities.
- The budget to hold the conference is approximately \$150,000.00 to \$200,000.00.

The UMES representatives noted some benefits of hosting the conference in Manitoba:

- to showcase the U of MB,
- to highlight Manitoba industry, and
- to build student leaders within the U of MB.

The bid will be presented in January 2013.

If the bid is successful there will be a lot of planning involved such as booking venues, generating sponsorship, creating professional development content and booking industry tours.

The representatives advised that, at this time, UMES would like APEGM to provide a letter of support.

If the bid is successful, UMES will be asking APEGM to provide some financial support.

The UMES representatives welcomed questions and comments from Council.

1:44 p.m. President Nedohin-Macek thanked Mr. Nenadov and Mr. Marriott for their presentation and they left the meeting.

**12.07.6** *CONSENT AGENDA*

Council approved the Consent Agenda items with the adoption of the agenda.

**C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**

Council received a list of applications approved by the Registration Committee between September 1, 2012 and November 30, 2012.

**C2. CONTINUING COMPETENCY COMMITTEE - NEW CHAIR APPROVAL**

Council referred to a Decision Background memo from Grant Koropatnick dated 6 December 2012.

Council had previously appointed Michelle Nicolas, P. Geo. then Bob Harrison, P.Eng. to the position of Chair of the Continuing Competency Committee (CCC). Michelle Nicolas stepped down from the Chair position, then Bob Harrison also stepped down from the Chair position.

The Committee self-selected a new chair and is seeking Council's approval to appoint James Gunning, P.Eng. as the Chair of the Continuing Competency Committee.

**12.07.7 D1. SCHEDULE OF MEETINGS 2012 - 2013**

Council considered a memo from Grant Koropatnick dated 6 December 2012 listing the proposed Council meetings for 2013.

Council approved the following schedule of meetings for 2013: January 17, March 14, May 16, June 13, September 12, and October 25 Annual General Meeting.

**12.07.8 D2. ROBERT'S RULES OF ORDER**

A copy of "Basic Robert's Rules of Order" was made available for councillors to view on-line.

Council accepted this as information.

President Nedohin-Macek advised councillors that in accordance with Robert's Rules, discussions are held after a motion is made and seconded.

**12.07.9 D3. GP-10 COUNCILLOR CODE OF CONDUCT  
D4. COUNCILLOR PRIVACY DECLARATION**

Councillors were asked to read and sign the Code of Conduct/Conflict of Interest and Performance Declaration forms that were distributed at the meeting. Councillors were also asked to sign the Privacy Declaration forms that were distributed at the meeting.

Councillor Nicholson advised that he and Councillor Rosenberg are reviewing the Code of Conduct Declaration form.

**12.07.10 D5. REPORT FROM COUNCIL RETREAT WEEKEND  
STRATEGIC PLANNING SESSION IN THE NEW YEAR**

President Nedohin-Macek reported on the Council retreat and strategic planning session that was held on the weekend of November 17. President Nedohin-Macek and Councillors Friesen, Schaub, Spangelo, and Nicholson attended the session.

President Nedohin-Macek advised that a few key items were discussed at the retreat: Council priorities; the job of the Chair; expectations of Council; is a one-year term of the Chair long enough?

There was also discussion about supplying councillors with an iPad for use at Council meetings.

Executive Director Grant Koropatnick advised that this item can be put on the Executive Committee's agenda when the next budget is being considered.

A question was discussed; how can councillors move items forward to affect change when their terms on Council are short?

Councillors were reminded that they can move on to other committees once their terms on council are finished.

Councillors agreed that it would be useful to arrange a retreat weekend next year.

Councillors thanked APEGM's Event Coordinator Angela Moore for the excellent hospitality at the retreat.

Grant Koropatnick updated Council on the Association's public awareness campaign. He advised that APEGM has worked with a communications company to develop the new slogan "my life's work makes life work better". The next stage is to combine the slogan with colours, schemes and images. The goal is to have the public understand engineers and geoscientists and not necessarily APEGM.

Council agreed that a half-day strategic planning session be planned for Monday, January 7, 2013 starting at 12:00 noon.

Councillors were reminded that if they have anything they want placed on a Council agenda, please e-mail President Nedohin-Macek or Mr. Koropatnick.

2:30 p.m. Council took a break

2:40 p.m. Council re-convened

*GOVERNANCE –*

**12.07.11 G1. DORN APPEAL PANEL - REPLACEMENT COUNCILLOR**

Council considered a memo from Grant Koropatnick dated 6 December 2012.

At the December 8, 2011 meeting of Council an appeal panel was assembled to hear the appeal of a discipline decision in the file of member Philip M. Dorn, P.Eng. Since that time, the panel has not convened a hearing and the term of Councillor Rajib Ahsan, P. Eng has expired. It was recorded in a previous Council meeting minutes that Councillor Escobar agreed to be an alternate.

It was MOVED by Adam Pawlikewich and SECONDED by Chris Beaumont-Smith that Council approves the replacement of Rajib Ahsan, P.Eng with Councilor Luis Escobar, P.Eng.

CARRIED

**12.07.12 G2. ELECTION OF VICE-PRESIDENT AND EXECUTIVE COMMITTEE MEMBER**

Council referred to a Decision Background memo from Grant Koropatnick dated 6 December 2012.

Nominations for the position of Vice-President were made in accordance with the Nominating and Voting Procedures adopted for conducting this election.

Those nominated were:

Marcia Friesen – agreed to let her name stand  
Rick Lemoine – declined  
Jim Nicholson – agreed to let his name stand  
Don Spangelo - declined

President Nedohin-Macek asked each nominee whether they would allow their name to stand.

Council voted by secret ballot.

**Marcia Friesen was elected Vice-President.**

President Nedohin-Macek then called for nominations for the position of Executive Committee Member.

Those nominated for the position of Executive Committee Member in accordance with the Nominating and Voting Procedures were:

Jim Nicholson – agreed to let his name stand  
Howard Procyshyn – agreed to let his name stand  
Guenter Schaub – agreed to let his name stand  
Don Spangelo - declined

Council voted by secret ballot.

Ballots were counted and Howard Procyshyn was elected Executive Committee Member.

**12.07.13 G3. CONTINUING COMPETENCY COMMITTEE -COUNCIL LIAISON**

Council referred to a Decision Background memo from Grant Koropatnick dated 6 December 2012.

It was MOVED by Adam Pawlikewich and SECONDED by Howard Procyshyn that Don Spangelo be appointed to the position of Council liaison to the Continuing Competency Committee.

CARRIED

**12.07.14 G4. EGAIAR JOINT BOARD MEMBER**

Council referred to a Decision Background memo from Grant Koropatnick dated 6 December 2012.

It was MOVED by Don Spangelo and SECONDED by Marcia Friesen that Council appoint Guenter Schaub as the APEGM Council liaison to the EGAIAR Joint Board for 2013.

CARRIED

**12.07.15 G5. APEGM FOUNDATION- COUNCIL LIAISON**

Council referred to a Decision Background memo from Grant Koropatnick dated 6 December 2012.

It was MOVED by Marcia Friesen and SECONDED by Adam Pawlikewich that Councillor Chris Beaumont-Smith be appointed as the Council liaison to the APEGM Foundation for 2013.

CARRIED

**12.07.16 G6. UMES – COUNCIL LIAISON**

Council referred to a Decision Background memo from Grant Koropatnick dated 6 December 2012.

It was MOVED by Howard Procyshyn and SECONDED by Guenter Schaub that Councillor Adam Pawlikewich be appointed as the UMES Council liaison to for 2013.

CARRIED

**12.07.17 G7. NOMINATING COMMITTEE MEMBERS**

Council referred to a Decision Background memo from Grant Koropatnick dated 6 December 2012.

It was MOVED by Don Spangelo and SECONDED by Adam Pawlikewich that be Rick Lemoine appointed to the Nominating Committee.

CARRIED

Executive Director Koropatnick asked councillors if they know of any members who may be interested in serving on the Nominating Committee, to please e-mail him with the names.

**12.07.18 G8. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated 6 December 2012 and the cumulative outstanding action list from Council meetings after 13 September 2012:

Council reviewed the list.

- Advocacy Task Group - in progress
- Appeal Committee - (Kane) – Decision, 28 September 2012
- Appeal committee - (Dorn) - in progress
- Licensee Task Group - in progress

**12.07.19 G9. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.**

Council considered a memo from Grant Koropatnick dated 6 December 2012 and the proposed agenda for the next Council meeting on 17 January 2013.

Add: Chair report

Monitoring reports will be prepared for:

EL-4 Asset Protection and Risk Management Grant Koropatnick



EL-7 Compensation and Benefits Grant Koropatnick  
GP-6 Governance Succession - Councillor Marcia Friesen  
GP-7 Council Committee Principles - Councillor Jim Nicholson  
GP-8 Council Committee Structure - Councillor Don Spangelo  
GP-8.1 Nominating Committee - Councillor Marcia Friesen

*MONITORING - EXECUTIVE LIMITATIONS AND ENDS*

**12.07.20 M1. EL-2.1 FINANCIAL CONDITION REPORT**

Council considered a Monitoring Report from Grant Koropatnick, dated 6 December 2012.

**12.07.21 G8. PROPOSED LEGISLATION FOR PROFESSIONAL PLANNERS:**

Council referred to a Decision Background memo from Grant Koropatnick dated 6 December 2012.

The Manitoba Professional Planners Institute (MPPI) are seeking a letter of support from APEGM for the creation of legislation to reserve the title "Registered Professional Planner (RPP) for use by Manitoba members of the Canadian Institute of Planners.

Council discussed the request.

It was **MOVED** by Jim Nicholson and **SECONDED** by Adam Pawlikewich that Council authorizes President Dawn Nedohin-Macek to respond to the MPPI with a letter of support for title rights; while also outlining the concerns for potential overlap in scope of practice.

CARRIED

*COUNCIL PERFORMANCE*

**12.07.21 P.1. GP-13 COUNCIL MEMBER ORIENTATION  
P.2. GP-14 PRIMARY COUNCIL LINKAGES  
P.3. GP-15 COUNCIL LINKAGE WITH OTHER ORGANIZATIONS**

Unfortunately, the Monitoring reports were not available as sample reports were not sent to those councillors who had agreed to provide the reports.

*EXECUTIVE LIMITATIONS – NONE  
COUNCIL – EXECUTIVE DIRECTOR RELATIONSHIP*

*INFORMATION ITEMS*

**12.07.22** Council considered and received the following information items

N1. Membership statistics as at November 30, 2012

N2. Financial Statement October 31, 2012

N3. Tessier vs. APEGM

N4. ATF Update - Verbal Report by Councillor Lemoine

Councillor Lemoine provided Council with an update on the work of the ATF. He advised that the task force met earlier this week to debrief on the AGM and discuss future timelines and milestones. He stated that the ATF received positive feedback at the professional development session and at the AGM. The task force also received support and positive feedback from Engineers Canada.

He advised that a task force member recently met with the Legislation Committee to brief the committee on the proposed by-law.

The task force will hold two lunch-time information sessions for the membership in February.

The plan is to present a draft by-law to Council at its May 2013 meeting and have it approved at the June meeting (no later than the September meeting), so that a by-law can be presented to the membership for voting in 2013.

N5. APEGM Bursary for IEEQ Participants - Terms of Reference

N6. Role of the Past President.

N7. Proposed Legislation for Professional Planners

N8. Engineers Canada Director's Report

Engineers Canada October Board Meeting

*Dr. Jayas stated that since the last Board meeting Engineers Canada has been focussing on its policy governance model.*

CEQB Model Guide on Risk Management

November 30, 2012 Newsletter

N9. Geoscientists Canada Director's Report

**12.07.23**     **V1. EVALUATION OF MEETING**

President Nedohin-Macek agreed that the meeting followed the style of governance to which it had been committed.

Council discussed whether it may be time to re-visit the evaluation scheme. President Nedohin-Macek and Mr. Koropatnick agreed to review the evaluation page with the purpose of refreshing the page with some suggested improvements.

*NICE TO KNOW ITEMS*

- 12.07.24**     F1. Sons & Daughters Bursary Draw  
                  F2. 2012 IEEQ Alumni Dinner - Thank You  
                  F3. Photo Pick-of-the-Week

**11.07.27**     **ADJOURNMENT**

The meeting adjourned at 4:22 p.m.

The next meeting will be held at 12:00 noon on 17 January 2013.

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Dawn Nedohin-Macek, P.Eng.  
President

Ld/ 01000/01100/2012 December 6 council minutes

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Grant Koropatnick, P.Eng.  
Executive Director & Registrar