

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held on Thursday, March 14, 2019 in the Association premises at 870 Pembina Hwy, Winnipeg, Manitoba, R3M 2M7.

PRESENT: Ruth Eden, presiding; Vaibhav Banthia; Doug Bell; Jonathan Epp; Carolyn Geddert; John Guenther; Neil Klassen; Florence Lee; Andrew MacSkimming; Jason Mann; Christina McDonald; Jitendra Paliwal; Ian Smallwood; Efrem Teklemariam

ALSO PRESENT: Grant Koropatnick; Fiona Hillier; Jasmine Li; Ganpat Lodha; Dawn Nedohin-Macek; Wing-Keat Wong

OBSERVERS: Mike Gregoire; Angela Moore; Sharon Sankar; Scott Sarna; Lisa Stepnuk; Ian Wiebe; Dave Ennis; David Grant; Steven Wu

19.03.1 CALL TO ORDER

President Eden called the meeting to order at 12:47 p.m.

A moment of silence was observed for the Air Ethiopia tragedy that occurred on March 10, 2019.

19.03.2 TRADITIONAL TERRITORIES ACKNOWLEDGEMENT

President Eden read the statement acknowledging the traditional lands on which Engineers Geoscientists Manitoba sits and to recognize Engineers Geoscientists Manitoba's commitment to Indigenous peoples and communities.

19.03.3 INTRODUCTIONS

President Eden welcomed everyone to the meeting and introduced Dawn Nedohin-Macek; Engineers Canada director and Ganpat Lodha; Geoscientists Canada director. A special welcome was given to Ms. Jasmine Li, Chair of the Chinese Members Chapter and the Ownership Linkage presenter and Wing-Keat Wong, past Chair of the Chinese Members Chapter.

19.03.4 ADOPTION OF AGENDA

President Eden asked if there were any additions or changes to the agenda.

It was noted that Councillor Bell would speak to an additional "Nice to Know" information item at the end of the meeting.

Hearing no further changes, the agenda was approved as amended.

19.03.5 CONFLICT OF INTEREST DECLARATION

President Eden asked Council if anyone had a conflict of interest to declare.

Councillor Teklemariam noted that he was a member of the Ethio-Eritrean Members Chapter, whose constitution had been approved in the Consent Agenda. At this time, Past President Epp congratulated the members of the newly established chapter.

Councillor Smallwood raised the question to Council on whether he should recuse himself on all matters concerning the Investigation Committee or the Discipline Committee. Council agreed to evaluate conflicts of interest (perceived or real) on a case by case basis, using policy GP-11.

Council was reminded that a conflict of interest could be declared at any time, for any item, on the agenda.

19.03.6 MINUTES OF THE COUNCIL MEETING JANUARY 17, 2019

President Eden asked if there were any corrections to the minutes of the meeting of January 17, 2019. Hearing none, the minutes were adopted as circulated.

OWNERSHIP LINKAGE

19.03.7 O1. OWNERSHIP LINKAGE PRESENTATION; JASMINE LI, EIT, CHAIR OF THE CHINESE MEMBERS CHAPTER

At 1:15 p.m. President Eden introduced Jasmine Li.

Ms. Li introduced herself and thanked Council for the opportunity to speak at today's meeting. Jasmine noted that the chapter currently had 156 members and spoke of the chapter supported events in 2018 which included their AGM, Technical Presentations, Marathon Relay, IPAC Joint Summer Picnic and a Technology Tour at New Flyer Inc. Jasmine then presented the upcoming events for 2019 which included a new event supported by the Student Committee. She explained that the goal of the Student Committee was to create better communication and connection with students. Other goals for the coming year included mentorship programs and preparation for the centennial year.

The floor was opened to questions and comments from Council.

At 1:43 p.m. President Eden thanked Jasmine for her presentation.

REPORTS TO COUNCIL

President Eden noted the following reports and asked Council if there were any specific questions or comments.

19.03.8 B1. CHAIR'S REPORT - PRESIDENT RUTH EDEN, P.ENG.

19.03.9 B2. ENGINEERS CANADA ANNUAL REPORT

19.03.10 B3. GEOSCIENTISTS CANADA DIRECTOR'S REPORT

19.03.11 B4. IMPORTANT COMMUNIQUE TO COUNCIL – FINANCE COMMITTEE

Grant Koropatnick and Councillor Mann, Chair of the Finance Committee spoke to the report. It was noted that this year's budget was very consistent with past budgets and while most items had minimal increases, two items were the biggest cost centers; the operationalization of Engineering Changes Lives and an increase in legal fees, primarily due to disciplinary files. Council discussed the possible concerns and effects of the estimated increase to the member fee.

President Eden acknowledged Council's receipt of the reports and thanked the authors for their efforts.

CONSENT AGENDA

19.03.12 Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between January 1, 2019 and February 28, 2019.

C2. CHAPTER CONSTITUTION UPDATE

Council approves the updated Westman Chapter Constitution signed by the Chapter Chair, February 15, 2019.

APPROVED VIA CONSENT

Council approves the updated Chinese Members Chapter Constitution

APPROVED VIA CONSENT

C3. ETHIO-ERITREAN MEMBERS CHAPTER

Council approves the constitution and by-laws of the Ethio-Eritrean Members Chapter Constitution, thereby establishing it as a chapter under By-law 16.

APPROVED VIA CONSENT

COUNCIL EDUCATION

- 19.03.13 D1. ROBERT'S RULES OF ORDER**
Councillors were provided with the book and summary documents to be used as a reference.
- 19.03.14 D2. RISK FACTORS**
President Eden invited Grant Koropatnick to speak on this item. Grant noted that the following unforeseen items are in addition to the items identified during the February training session.
- 19.03.15 D3. FEBRUARY TRAINING SESSION SURVEY RESULTS**
President Eden remarked that Council was mostly positive in their evaluation of the training session and noted that there was little room for improvement. She then asked if there were any further suggestions or comments.
- 19.03.16 D4. EVALUATION OF THE PREVIOUS COUNCIL MEETING**
President Eden remarked that Council was mostly positive in their evaluation of the January meeting and that greater efforts would be made to manage time and ensure that everyone had an opportunity to contribute to the discussion.
- 19.03.17 D5. REMINDER FROM THE FINANCE COMMITTEE**
President Eden asked Grant Koropatnick or Jason Mann if there was any further information to add. It was noted that this information would be beneficial for new councillors who were not familiar with the history, principles and budget process.

ENDS

- 19.03.18 E1. ENDS AND EL REVIEW SUMMARY**
President Eden noted that Grant Koropatnick and Past President Epp would draft a summary of edits from the February training session and provide them to Council at the May 16th meeting.

GOVERNANCE

- 19.03.19 G1. 2019 NOMINATING COMMITTEE APPOINTMENTS**
Council referred to a Decision Background memo from the Grant Koropatnick dated March 14, 2019.

Past President Epp noted that there were no female professional members on the volunteer list. He remarked that it was difficult to get female volunteers for the committee last year. Council discussed the merits of having a diverse committee and the importance of acknowledging all who volunteer.

It was suggested that the list of volunteers be reviewed In Camera. President Eden moved that item G1 be discussed during the In Camera session.

19.03.20 G2. SPECIAL MEETING OF MEMBERS-MEMBER ENGAGEMENT SESSION

Council referred to a Decision Background memo from President Eden dated March 14, 2019.

It was MOVED by Florence Lee and SECONDED by Jonathan Epp that Council host a Member Engagement Session on April 16, 2019 at the Holiday Inn, Winnipeg South, for the purposes of reporting on Council activities, engaging with the members. The agenda as follows:

1. Council Updates – Highlights of the past year
2. By-law Review Task Group
3. Act Amendment
4. Centennial Celebrations
5. Questions for Council

Friendly Amendment to include Member Dues after Act Amendment to the agenda was accepted by the mover and the seconder.

President Eden called the question on the amended motion and Council voted.

CARRIED

19.03.21 G3. GP-6 POLICY ADDITION

Council referred to a Decision Background memo from the Grant Koropatnick dated March 14, 2019.

It was MOVED by John Guenther and SECONDED by Neil Klassen that Council approves that the following sub-clause be added to GP-6 Councillor Roles and Job Description.

2.10 Recuse themselves of any Association committee roles, participation on a chapter executive or other similar positions to focus on the sole job of governing as a member of Council.

CARRIED

19.03.22 G4. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated March 14, 2019 and the cumulative outstanding action list from Council meetings after January 17, 2019.

- 16.01 Appeal Panel – completed March 14, 2019
- 16.20 Appeal Panel – completed March 14, 2019
- 17.19 Appeal Panel – to be re-populated

- 18.03 Appeal Panel – completed March 14, 2019
- By-law Task Group – in progress
- Ownership Linkage Committee – in progress
- IC/DC Procedures Manual Task Group – in progress
- Audit of the Electronic Voting System Policy Task Group – in progress
- 16.03 Appeal Panel – to be populated

19.03.23 G5. PLANNING AGENDA FOR THE NEXT MEETING

Council considered a memo from Ruth Eden dated March 14, 2019 and the proposed agenda for the next Council meeting on May 16, 2019.

Monitoring reports will be prepared for:

GP-3	Council Role and Job Description	Epp
GP-8.2	Past Presidents Committee	Eden
GP-8.4	Discipline Committee	Bell
GP-8.5	Investigation Committee	Epp
GP-9	Council and Committee Expenses	Audit Committee
GP-12	Cost of Governance	Jason Mann
E-3	Unqualified persons do not practice	Koropatnick
EL-2	Treatment of Staff	Koropatnick
EL-5	Interactions with Members	Koropatnick

President Eden noted that two reports from the March meeting have been deferred to the May 16th Council meeting.

President Eden moved that the meeting go in camera for the purposes of discussing private and confidential member names in item G1.

- At 2:55 p.m. Council went In Camera
- At 4:41 p.m. Council came out of Camera and took a break
- At 4:45 p.m. Council returned from break.
- At 4:45 p.m. J. Epp left the meeting

EXECUTIVE LIMITATIONS AND ENDS

19.03.27 M1. EL-3.1 FINANCIAL CONDITION - KOROPATNICK

Review of Monitoring Report by Grant Koropatnick dated March 14, 2019

It was MOVED by Florence Lee and SECONDED by Doug Bell that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

19.03.28 M2. EL-6 APPLICATION OF THE ENGINEERING AND GEOSCIENTIFIC PROFESSIONS ACT - KOROPATNICK

Review of Monitoring Report by Grant Koropatnick dated March 14, 2019.

It was MOVED by John Guenther and SECONDED by Neil Klassen that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

19.03.29 M3. E-2 PRACTITIONERS PRACTICE WITH COMPETENCE AND CONDUCT THEMSELVES PROFESSIONALLY – KOROPATNICK

Review of Monitoring Report by Grant Koropatnick dated March 14, 2019.

It was MOVED by Jitendra Paliwal and SECONDED by Christina McDonald that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

19.03.30 M4. E-5 PRACTITIONERS REFLECT THE DIVERSITY OF THE PUBLIC – KOROPATNICK

Review of Monitoring Report by Grant Koropatnick dated March 14, 2019.

It was MOVED by Ian Smallwood and SECONDED by Florence Lee that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

COUNCIL PERFORMANCE

19.03.31 P1. GP-2 GOVERNING STYLE - EDEN

Monitoring Report by President Eden dated March 14, 2019
Hearing no objections, Council approved this report by unanimous consent.

19.03.32 P2. GP-6 GOVERNANCE SUCCESSION - BELL

Monitoring Report by Councillor Bell deferred to the May meeting

19.03.33 P3. GP-7 COUNCIL COMMITTEE PRINCIPLES - LEE

Monitoring Report by Councillor Lee dated March 14, 2019
Hearing no objections, Council approved this report by unanimous consent.

19.03.34 P4. GP-8 COUNCIL COMMITTEE STRUCTURE - TEKLEMARIAM

Monitoring Report by Councillor Teklemariam dated March 14, 2019
Hearing no objections, Council approved this report by unanimous consent.

19.03.35 P5. GP-8.7 OWNERSHIP LINKAGE COMMITTEE - MACSKIMMING
Monitoring Report by Councillor MacSkimming deferred to the May meeting

19.03.36 P6. GP-15 COUNCIL LINKAGES WITH OTHER ORGANIZATIONS - GUENTHER
Monitoring Report by Councillor Guenther dated March 14, 2019

Hearing no objections, Council approved this report by unanimous consent.

It was MOVED by John Guenther and SECONDED by Neil Klassen that all Council appointees under GP-15 provide annual reports to Council on their work of their committee.

CARRIED

EXECUTIVE LIMITATIONS

None

COUNCIL-CEO RELATIONSHIP

None

INFORMATION ITEMS

19.03.37 Council received the following information items:
N1. MEMBERSHIP STATISTICS AS AT FEBRUARY 28, 2019
N2. FINANCIAL STATEMENT AS AT JANUARY 31, 2019
N3. 16.01 APPEAL PANEL DECISION
N4. 16.20 APPEAL PANEL DECISION
N5. 18.03 APPEAL PANEL DECISION
N6. THE COUNCIL ONE PAGER
N7. 30BY30 STRATEGIC PLAN STATUS REPORT
N8. CENTRE SUMMARY JAN 2019
N9. NEW OVERSIGHT BODY IN BC
N10. SET OF ACT AMENDMENTS
N11. ACEC-MB AWARDS DINNER INVITATION
N12. UM DESIGN CHAIR NEWS

SELF-EVALUATION

19.03.38 President Eden asked for councillors to fill out the evaluation form for today's meeting.

FYI 'NICE TO KNOW' INFORMATION

- 19.03.39** **F1. ONE OF MANY HAPPY EMAILS**
F2. FRIENDS OF ENGINEERING AGM
F3. INDIA MEMBERS CHAPTER AGM

Councillor Bell informed Council that he was invited to participate in the Habitat for Humanity's Cycle of Hope 2019 and thanked the Association for it's support.

ADJOURNMENT

- 19.03.40** The meeting adjourned at 5:20 p.m.
The next meeting of Council will be held at 12:30 p.m., Thursday, May 16, 2019.

Ruth Eden, P.Eng.
President

Grant Koropatnick, P.Eng. FEC
CEO & Registrar