

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held on Thursday, December 5, 2019 in the Association premises at 870 Pembina Hwy, Winnipeg, Manitoba, R3M 2M7.

PRESENT: Jitendra Paliwal presiding; Vaibhav Banthia; Ruth Eden; Carolyn Geddert; Neil Klassen; Katrine Levesque; Jason Mann; Christina McDonald; Linda Murphy (via teleconference); Allan Silk; Ian Smallwood; Efrem Teklemariam; Izabela Witkowska

ALSO PRESENT: Grant Koropatnick; Fiona Hillier; Doug Bell; Justin Krysanski; Austin Goncalves

REGRETS: Cheryl Lashek

OBSERVERS: Nicole Everett; Angela Moore; Sharon Sankar; Lisa Stepnuk; Dave Ennis; Alan Pollard

19.09.1 CALL TO ORDER

President Paliwal called the meeting to order at 12:30 p.m.

19.09.2 TRADITIONAL TERRITORIES ACKNOWLEDGEMENT

President Paliwal read the statement acknowledging the traditional lands on which Engineers Geoscientists Manitoba sits and to recognize Engineers Geoscientists Manitoba's commitment to Indigenous peoples and communities.

19.09.3 INTRODUCTIONS

President Paliwal welcomed everyone to the first meeting of the Council year.

He extended a special welcome to the gallery of observers and invited guests Justin Krysanski and Austin Goncalves from the University of Manitoba Geology Club; Ownership Linkage presenters.

President Paliwal reminded everyone of the importance of respectfulness within the meeting and announced that disrespectful behaviour would not be tolerated.

19.09.4 ADOPTION OF AGENDA

President Paliwal asked if there were any additions or changes to the agenda.

Feedback on a previous councillor situation was requested during the in camera session.

It was **MOVED** by Carolyn Geddert and **SECONDED** by Izabela Witkowska that the agenda be approved as amended.

CARRIED

19.09.5 CONFLICT OF INTEREST DECLARATION

President Paliwal asked Council if anyone had a conflict of interest to declare.

Hearing none, Council was reminded that a conflict of interest could be declared at any time, for any item, on the agenda.

19.09.6 MOMENT OF SILENCE - NATIONAL DAY OF REMEMBRANCE

A moment of silence was observed for the National Day of Remembrance and Action on Violence Against Women, in memory of the fourteen women that were murdered at Ecole Polytechnique on December 6, 1989.

19.09.7 MINUTES OF THE COUNCIL MEETING SEPTEMBER 12, 2019

President Paliwal asked if there were any corrections to the minutes of the meeting of September 12, 2019.

It was noted that in item 19.07.15, forth paragraph, the word deficiencies should be replaced with “a variance”.

It was MOVED by Vaibhav Banthia and SECONDED by Carolyn Geddert that the minutes of September 12, 2019 be approved as corrected.

CARRIED

19.09.8 MINUTES OF THE SPECIAL MEETING SEPTEMBER 19, 2019

President Paliwal asked if there were any corrections to the minutes of the meeting of September 19, 2019.

It was noted that in the second last bullet, the word descent should be “dissent”.

It was MOVED by Neil Klassen and SECONDED by Efreem Teklemariam that the minutes of September 19, 2019 be approved as corrected.

CARRIED

OWNERSHIP LINKAGE

19.09.9 OWNERSHIP LINKAGE PRESENTATION - UNIVERSITY OF MANITOBA GEOLOGY CLUB

At 12:39 p.m. President Paliwal invited Justin Krysanski and Austin Goncalves to provide a presentation from the University of Manitoba’s Geology Club.

Justin and Austin provided an introduction to the club and announced the two new positions added to their executive; Association representative and International representative. They spoke of their fall and winter events, which included a Rocky Mountain field trip.

Challenges identified were low enrolment and a negative public view. Outreach was needed to improve both; promotion of projects with positive impacts and geoscience specific programs at the high school level. Resources were needed and it was also suggested that a presentation to the students on registration may help maintain the relationship with the Association.

The floor was opened up to questions and at 12:52 p.m. President Paliwal thanked the students for their presentation.

REPORTS TO COUNCIL

- 19.09.10 B1. CHAIR'S REPORT - PRESIDENT JITENDRA PALIWAL, P.ENG., FEC**
President Paliwal noted the activities and events he attended since the Annual General Meeting in October which included; Engineers Canada meeting in Ottawa on October 3rd & 4th, which he attended on behalf of Ruth Eden. Participation in the CCC interviews, attended the Iron Ring ceremony on November 19th, and the Filipino Members Chapter Christmas Party.

President Paliwal spoke to the signature campaigns about the Member Dues increase. He noted that the focus of the opposition shifted after additional information on the initiative was provided. The concern now was communication and information. Council agreed that communication on the initiative's plan, deliverables and timeline was essential. They also suggested that the letter by the opposition, not officially submitted to the president or the Association, be provided to Council.

At 1:27 p.m. R. Eden arrived at the meeting.

President Paliwal announced that Grant had been invited to make a presentation on registration to the Faculty of Engineering in the new year.

- 19.09.11 B2. ENGINEERS CANADA ANNUAL REPORT**

- 19.09.12 B3. GEOSCIENTISTS CANADA DIRECTOR'S REPORT**

President Paliwal asked if there were any comments or questions on the reports? Hearing none, he acknowledged Council's receipt of the reports and thanked the authors for their efforts

CONSENT AGENDA

- 19.09.13** Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between September 1, 2019 and November 30, 2019.

C2. CONTINUING COMPETENCY COMMITTEE APPOINTMENTS

Council referred to a Background memo from the Director of Professional Standards dated December 5, 2019.

Council approves the appointments of Janet Loesel Sitar P.Eng., Joseph Lovelace P.Eng., and Ninel Gonzalez P.Eng. to the Continuing Competency Committee for a two-year term.

COUNCIL EDUCATION

19.09.14 D1. EVALUATION OF THE PREVIOUS COUNCIL MEETING

President Paliwal reminded councillors to be respectful and abide by the code of conduct.

19.09.15 D2. 2019 COUNCIL RETREAT - SURVEY RESULTS

President Paliwal remarked that the overall feedback on the retreat was positive.

19.09.16 D3. HOW TO DO A GOOD MONITORING REPORT

Council referred to a Background memo from Grant Koropatnick dated December 5, 2019.

Grant spoke to the simplified format and sample report provided.

ENDS

None

GOVERNANCE

19.09.17 G1. ELECTION OF VICE-PRESIDENT AND EXECUTIVE COMMITTEE MEMBER

Council referred to Decision Background memo from Grant Koropatnick dated December 5, 2019.

President Paliwal invited the secretary, Grant Koropatnick, to read the procedure for nomination and election of the Vice-President and the Executive Committee Member.

Appointed Councillor Klassen agreed to collect and witness the counting of the ballots.

President Paliwal called for nominations for the position of Vice-President.

President Paliwal read the names of the nominees aloud in alphabetical order and asked whether each nominee would allow their name to stand:

- Carolyn Geddert (accepted)
- Jason Mann (accepted)
- Ian Smallwood (accepted)
- Efrem Teklemariam (accepted)

Council voted by paper ballot.

Ballots were counted and Jason Mann, P.Geog. was elected Vice-President.

President Paliwal then called for nominations for the position of Executive Committee Member.

President Paliwal read the names of the nominees aloud in alphabetical order and asked whether each nominee would allow their name to stand:

- Vaibhav Banthia (accepted)
- Carolyn Geddert (accepted)
- Izabela Witkowska (declined)

Council voted by paper ballot.

Ballots were counted and Carolyn Geddert, P.Eng. was elected Executive Committee member.

It was MOVED by Ruth Eden and SECONDED by Alan Silk that all the ballots and nomination forms be destroyed immediately.

Councillor Smallwood requested a friendly amendment to change “destroyed immediately” to “held for 30 days and then destroyed”.

The Friendly Amendment was accepted by the mover and seconder.

Discussion took place. President Paliwal called the question and Council voted on the amended motion.

DEFEATED

19.09.18

G2. OWNERSHIP LINKAGE COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Neil Klassen and SECONDED by Carolyn Geddert that Council appoints Katrine Levesque, Christina McDonald and Linda Murphy to the Ownership Linkage Committee for 2019-2020.

CARRIED

19.09.19

G3. CONTINUING COMPETENCY COMMITTEE - COUNCIL MEMBER

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Ruth Eden and SECONDED by Carolyn Geddert that Council appoints Izabela Witkowska to the Continuing Competency Committee.

CARRIED

19.09.20

G4. FINANCE COMMITTEE

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Ruth Eden and SECONDED by Neil Klassen that Council re-appoints Kian Tan to second term on the Finance Committee beginning December 2019.

CARRIED

It was MOVED by Jason Mann and SECONDED by Carolyn Geddert that Council appoints Efrem Teklemariam as Chair of the Finance Committee for 2019-2020.

CARRIED

It was MOVED by Neil Klassen and SECONDED by Carolyn Geddert that Council appoints Jason Mann to the Finance Committee.

CARRIED

It was MOVED by Ruth Eden and SECONDED by Ian Smallwood that Council appoints Christina McDonald to the Finance Committee.

CARRIED

19.09.21

G5. AUDIT COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Neil Klassen and SECONDED by Jason Mann that Council appoints councillor Allan Silk to the Audit Committee for 2019-2020.

CARRIED

It was MOVED by Jason Mann and SECONDED by Ian Smallwood that Council appoints councillor Vaibhav Banthia to the Audit Committee for 2019-2020.

CARRIED

It was MOVED by Christina McDonald and SECONDED by Carolyn Geddert that Council re-appoints Ron Stoesz and Wayne Wagner to a second term on the Audit Committee beginning December 2019.

CARRIED

It was MOVED by Neil Klassen and SECONDED by Christina McDonald that Council re-appoints Ron Stoesz as Chair of the Audit Committee for 2019-2020.

CARRIED

It was MOVED by Allan Silk and SECONDED by Christina McDonald that Council appoints Vaibhav Banthia as Vice-chair of the Audit Committee for 2019-2020.

CARRIED

19.09.22

G6. NOMINATING COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Neil Klassen and SECONDED by Carolyn Geddert that Council appoints new councillor Katrine Levesque to the Nominating Committee for 2019-2020.

CARRIED

It was MOVED by Ruth Eden and SECONDED by Efrem Teklemariam that Council asks the volunteer coordinator to provide a list of suitable candidates for the Nominating Committee for Council's consideration at its March meeting.

CARRIED

19.09.23

G7. NOMINATION FORM FOR ELECTION TO COUNCIL

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Ruth Eden and SECONDED by Christina McDonald that Council approves the addition of the personal qualifications declaration as per By-law 4.2.1 and the statement and information required as per By-law 4.3.2 (c) to the Nomination Form and approves the form, as presented, for use.

CARRIED

19.09.24

G8. EGAIAR JOINT BOARD MEMBER - COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Carolyn Geddert and SECONDED by Vaibhav Banthia that Council appoints Ian Smallwood as the council liaison to the EGAIAR Joint Board for 2019-2020

CARRIED

19.09.25

G9. UMES - COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Neil Klassen and SECONDED by Carolyn Geddert that Council appoints Katrine Levesque, Intern Councillor, as the council liaison to the UMES for 2019-2020.

CARRIED

19.09.26

G10. GEOLOGY STUDENTS - COUNCIL LIAISONS

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Ruth Eden and SECONDED by Katrine Levesque that Council appoints Linda Murphy as the council liaison to the University of Manitoba Geology Club for 2019-2020.

CARRIED

It was MOVED by Christina McDonald and SECONDED by Izabela Witkowska that Council appoints Jason Mann as the council liaison to the Brandon University Geology Club for 2019-2020.

CARRIED

19.09.27 G11. AFI FOUNDATION LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Carolyn Geddert and SECONDED by Christina McDonald that Council appoints Jason Mann as the council liaison to the APEGM Foundation for 2019-2020.

CARRIED

19.09.28 G12. IC/DC PROCEDURES MANUAL TASK GROUP

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Carolyn Geddert and SECONDED by Izabela Witkowska that Council appoints Neil Klassen, Allan Silk and Cheryl Lashek to the IC/DC Procedures Manual Task Group.

At 3:23 p.m. K. Levesque left the meeting

CARRIED

At 3:28 p.m. K. Levesque returned to the meeting

Newly elected Vice President Mann announced that he would voluntarily resign from this task group.

19.09.29 G13. 2019 AGM RESOLUTION #1

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Ruth Eden and SECONDED by Christina McDonald that Council adopts the legal opinion received on the validity of the Special Meeting held September 19, 2019 and rejects Resolution #1 submitted to the AGM, October 17, 2019.

Friendly amendment to change “rejects Resolution #1 submitted to the AGM, October 17, 2019.” to “concludes that the risk associated with Resolution #1 submitted to the AGM, October 17, 2019 is negligible”

The Friendly Amendment was accepted by the mover and seconder.

Discussion took place. President Paliwal called the question and Council voted on the amended motion.

CARRIED

Council asked Grant Koropatnick to draft a notice to members to be presented to Council for approval at the January 16, 2020 Council meeting.

19.09.30 G14. EXECUTION OF INSTRUMENTS

Council referred to a Decision Background memo from Grant Koropatnick dated December 5, 2019.

It was MOVED by Allan Silk and SECONDED by Katrine Levesque that Council approves the authority of any two employees of the Association, that hold the title of manager or director, to sign for any contracts, assignments, certificates or any other instruments that are less than \$20,000.

CARRIED

19.09.31 G15. INVESTIGATION COMMITTEE TOR – PRACTISING STATUS

Council referred to a Decision Background memo from Jay Doering, Chair of the Investigation Committee dated December 5, 2019.

It was MOVED by Ruth Eden and SECONDED by Carolyn Geddert that Council deletes 3.3 of the current Investigation Committee Terms of Reference so that Retired Members can continue to serve on the committee.

CARRIED

19.09.32 G16. RESIGNATION FROM DISCIPLINE COMMITTEE

Council referred to a Decision Background memo from the Discipline Committee dated December 5, 2019.

It was MOVED by Christina McDonald and SECONDED by Vaibhav Banthia that Council accepts the resignation of Phil Reynolds from the Discipline Committee and thanks him for his twelve years of service on that committee.

CARRIED

19.09.33

G17. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated December 5, 2019 and the cumulative outstanding action list from Council meetings after September 12, 2019.

- 17.19 Appeal Panel – completed, to be removed from list
- Ownership Linkage Committee – re-populated
- IC/DC Procedures Manual Task Group – re-populated
- 16.03 Appeal Panel – in progress
- DC Terms of Office Task Group – to be reviewed by the IC/DC task group

19.09.34

G18. PLANNING AGENDA FOR THE NEXT MEETING

Council considered a memo from Jitendra Paliwal dated December 5, 2019 and the proposed agenda for the next Council meeting on January 16, 2020.

Monitoring reports will be prepared for:

GP-8.9	Registration Committee	Katrine Levesque
GP-8.12	Public Interest Review Committee	Allan Silk
GP-12	Cost of Governance	Efrem Teklemariam
E-4	Stakeholders understand and value the contributions of the professions	Grant Koropatnick
EL-4	Asset Protection & Risk Management	Grant Koropatnick

President Paliwal moved that the meeting go in camera for the purposes of discussing private and confidential matters about an individual, labour relations, investigations, discipline, appeals, litigation or potential litigation.

At 4:03 p.m. Council went In Camera

At 5:15 p.m. Council came out of Camera

EXECUTIVE LIMITATIONS AND ENDS

19.09.38

M1. EL-3.1 FINANCIAL CONDITION - KOROPATNICK

Review of Monitoring Report by Grant Koropatnick dated December 5, 2019.

It was MOVED by Christina McDonald and SECONDED by Neil Klassen that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

19.09.39 M2. EL-9 EMERGENCY EXECUTIVE SUCCESSION - KOROPATNICK
Review of Monitoring Report by Grant Koropatnick dated September 12, 2019.

It was MOVED by Neil Klassen and SECONDED by Vaibhav Banthia that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

COUNCIL PERFORMANCE

19.09.40 P1. GP-13 COUNCIL MEMBER ORIENTATION - WITKOWSKA
Monitoring Report by Councillor Witkowska dated December 5, 2019

It was MOVED by Allan Silk and SECONDED by Ian Smallwood that Council approves this monitoring report.

CARRIED

EXECUTIVE LIMITATIONS

None

COUNCIL-CEO RELATIONSHIP

None

INFORMATION ITEMS

19.09.41 COUNCIL RECEIVED THE FOLLOWING INFORMATION ITEMS:
N1. Membership Statistics as at November 30, 2019
N2. Financial Statement as at October 31, 2019
N3. Strategic Plan – Dashboard of Progress
N4. 2019 Annual General Meeting Minutes - DRAFT
N5. Former Member
N6. E-news from the Department of Equity & Representation
N7. English Language Proficiency in Nursing

SELF-EVALUATION

19.09.42 President Paliwal asked for councillors to fill out the evaluation form for the meeting and to provide a few verbal remarks about today's meeting. Many commented that the meeting was good and allowed for open, diverse and respectful discussion.

FYI 'NICE TO KNOW' INFORMATION

19.09.43 10 Fast Facts about Engineers Geoscientists Manitoba

ADJOURNMENT

19.09.44 The meeting adjourned at 5:26 p.m.

The next Council meeting will be Thursday, January 16, 2020, at 12:30 p.m.

Jitendra Paliwal, P.Eng., EFC
President

Grant Koropatnick, P.Eng. FEC
CEO & Registrar