

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held online and at 870 Pembina Hwy, Winnipeg, MB on Thursday, December 8, 2022

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**PRESENT:** Ian Smallwood presiding; Jessica Adelman; David Amorim; Kathryn Atamanchuk; Mike Houvardas; Christina McDonald; Crystal Paculan; Alan Pollard; Celine Rivard; Allan Silk; Lisa Thomson; Shipra Verma; Eric Yang

**ALSO PRESENT:** Mike Gregoire; Fiona Hillier; Grant Koropatnick; Angela Moore; Lisa Stepnuk; Ian Wiebe; Anjanette Zielinski

**REGRETS:** Doug Bell; Dawn Nedohin-Macek

**OBSERVERS:** Dave Ennis; Vicki Poirier; Don Spangelo

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**22.06.1 CALL TO ORDER**

President Smallwood called the meeting to order at 12:34 p.m.

**22.06.2 TRADITIONAL TERRITORIES ACKNOWLEDGEMENT**

President Smallwood read the statement acknowledging the traditional lands on which Engineers Geoscientists Manitoba sits and to recognize Engineers Geoscientists Manitoba's commitment to Indigenous peoples and communities.

**22.06.3 INTRODUCTIONS**

President Smallwood welcomed everyone to the meeting. He noted that regrets were received from Doug Bell, Manitoba Director for Geoscientists Canada and Dawn Nedohin-Macek, Manitoba Director for Engineers Canada. He also informed Council that observers were present online.

**22.06.4 ADOPTION OF AGENDA**

President Smallwood asked if there were any proposed changes or additions to the agenda. Hearing none, the agenda was adopted as presented.

**22.06.5 CONFLICT OF INTEREST DECLARATION**

President Smallwood asked if anyone had a conflict of interest to declare.

Councillor Rivard noted that she was on the list of applications approved by the Registration Committee (item C1). President Smallwood remarked that there was no conflict.

Councillor Pollard noted that he was a member of the Engineering and Geoscience Education Foundation board (item G12). President Smallwood asked if anyone thought there was a conflict, hearing no response, Councillor Pollard was allowed to stay for that portion of the meeting.

- 22.06.6 MOMENT OF SILENCE – NATIONAL DAY OF REMEMBRANCE**  
A moment of silence was observed in the memory of the fourteen women that were murdered at Ecole Polytechnique on December 6, 1989.
- 22.06.7 MINUTES OF THE COUNCIL MEETING SEPTEMBER 15, 2022**  
President Smallwood asked if there were any corrections to the minutes of the Council meeting of September 15, 2022. Hearing none, the minutes were approved as circulated.

### REPORTS TO COUNCIL

- 22.06.8 B1. CHAIR'S REPORT - PRESIDENT IAN SMALLWOOD, P.ENG.**  
President Smallwood spoke about the Engineers Canada Presidents Group meeting he attended on December 5<sup>th</sup>. He highlighted the presentation of the newly formed task group, created for the collaboration and harmonization of all the regulators across Canada.
- 22.06.9 B2. ENGINEERS CANADA DIRECTOR'S REPORT**  
President Smallwood commented that the report would be posted once available.
- 22.06.10 B3. GEOSCIENTISTS CANADA DIRECTOR'S REPORT**  
President Smallwood asked councillors to read the report in the online agenda.
- 22.06.11 B4. STATEMENT OF OPERATIONS SAMPLE REPORTS**  
Council reviewed the sample reports of the financial data provided by Ian Wiebe, Manager of Finance and IT. Councillor Verma commented that the first report addressed the recommendations made at the September 15<sup>th</sup> meeting. Ian Wiebe noted that the second and third reports were options for the annual budget proposal, presented to Council at their June meeting.

President Smallwood asked the Finance Committee to consider the sample reports when they begin their work on the annual budget.

### CONSENT AGENDA

- 22.06.12** Council approved the Consent Agenda items with the adoption of the agenda.
- C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**  
Council received a list of applications approved by the Registration Committee between September 1, 2022 and November 30, 2022.

### COUNCIL EDUCATION

- 22.06.13 D1. EVALUATION OF THE PREVIOUS COUNCIL MEETING**  
President Smallwood informed the new councillors that evaluation forms were filled out at the end of each meeting and a summary would be provided at the next meeting.

- 22.06.14 D2. HELPFUL TIPS FOR COMMITTEE SELECTION BY COUNCILLORS**  
Grant Koropatnick spoke to his background memo, which provided a high level of information on each committee.
- 22.06.15 D3. KEYWORD SEARCHING IN THE COUNCIL DOCUMENT ARCHIVE**  
Grant Koropatnick spoke to his background memo, encouraging all councillors to search the document archive using the suggested key word searches.
- 22.06.16 D4. THE EROSION OF SELF-GOVERNANCE**  
Grant Koropatnick spoke to his background memo and Council had a discussion on the potential risk to self-regulated professions across Canada. President Smallwood commented that this topic was currently getting a lot of discussion amongst the presidents attending the President's Group of Engineers Canada.
- 22.06.17 D5. SOME GOVERNANCE TOPICS FOR CONSIDERATION**  
Grant Koropatnick spoke to his background memo, dated December 8, 2022. Governance topics included:
- Professional Governance Acts in BC and Alberta.
  - What is self-regulation versus what is public interest?
  - Cultural change in the profession.
  - Is the engineering profession losing status to computer programmers?
  - Council composition.
  - Is there value in the thousands of dollars paid annually to Engineers Canada?

## GOVERNANCE

- 22.06.18 G1. ELECTION OF VICE-PRESIDENT AND EXECUTIVE COMMITTEE MEMBER**  
Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.
- President Smallwood invited the Secretary, Grant Koropatnick, to read the procedure for nomination and election of the Vice-President and the Executive Committee Member. He then asked Appointed Councillor Verma to assist the Secretary and act as a witness to the nominating and vote counting.
- President Smallwood called for nominations for the position of Vice-President. Nomination forms were distributed to all Council members, then collected by the Secretary and the list of nominees was given to President Smallwood.
- President Smallwood reported that there was only one nominee, Kathryn Atamanchuk. Councillor Atamanchuk accepted the nomination. President Smallwood declared that Kathryn Atamanchuk had been acclaimed as Vice-President.
- President Smallwood called for nominations for the position of Executive Committee Member.

Nomination forms were distributed to all Council members, then collected by the Secretary and the list of nominees was given to President Smallwood.

President Smallwood read the names of the nominees aloud and asked whether they would allow their name to stand:

- Mike Houvardas (accepted)
- Lisa Thomson (accepted)
- Eric Yang (declined)

Ballots were distributed to all Council members, then collected and counted, and the name of the elected person was given to President Smallwood.

President Smallwood announced that Mike Houvardas had been elected Executive Committee member.

It was MOVED by Allan Silk and SECONDED by Christina McDonald that Council approves that the ballots and nomination forms be destroyed immediately after the meeting.

CARRIED

**22.06.19**

**G2. NOMINATING COMMITTEE MEMBERS**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Christina McDonald and SECONDED by Eric Yang that Council appoints new councillor, Lisa Thomson, to the Nominating Committee for a one-year term.

CARRIED

It was MOVED by Celine Rivard and SECONDED by Shipra Verma that Council asks the volunteer coordinator to put out a call for volunteers to serve on the Nominating Committee and provide a list of names for Council's consideration at its March meeting.

CARRIED

**22.06.20**

**G3. OWNERSHIP LINKAGE COMMITTEE MEMBERS**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Kathryn Atamanchuk and SECONDED by Lisa Thomson that Council appoints the following members to the Ownership Linkage Committee for a one-year term, new councillor, David Amorim, appointed councillor, Crystal Paculan and P.Geo. councillor, Eric Yang.

CARRIED

**22.06.21**

**G4. CONTINUING COMPETENCY COMMITTEE - COUNCIL MEMBER**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Eric Yang and SECONDED by Christina McDonald that Council appoints Councillor Rivard to the Continuing Competency Committee for a one-year term.

CARRIED

**22.06.22**

**G5. AUDIT COMMITTEE MEMBERS**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Celine Rivard and SECONDED by Crystal Paculan that Council appoints councillors McDonald and Adelman to the Audit Committee for a one-year term.

CARRIED

It was MOVED by David Amorim and SECONDED by Alan Pollard that Council asks the volunteer coordinator to put out a call for volunteers to serve on the Audit Committee and provide a list of names for Council's consideration at its March meeting.

CARRIED

**22.06.23**

**G6. FINANCE COMMITTEE MEMBERS**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Allan Silk and SECONDED by Jessica Adelman that Council appoints councillors Verma and Amorim to the Finance Committee for 2022-2023.

CARRIED

It was MOVED by Allan Silk and SECONDED by Eric Yang that Council appoints Councillor Amorim as Chair of the Finance Committee for 2022-2023.

CARRIED

**22.06.24**

**G7. BY-LAW REVIEW COMMITTEE MEMBERS**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Eric Yang and SECONDED by Shipra Verma that Councillors Silk, McDonald, Atamanchuk, Thomson, and Pollard form the By-Law Review Committee to work with staff and legal counsel to review by-law proposals and provide Council with a report for the June 8, 2023 Council meeting.

CARRIED

22.06.25

**G8. IMPORTANT DATES – BILL 233 PROCLAMATION AND COMING-IN-TO-FORCE**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

Director of Professional Standards, Mike Gregoire, was invited to provide additional information on the requested dates and on the recommended process to follow if those dates could not be confirmed.

It was MOVED by Kathryn Atamanchuk and SECONDED by Allan Silk that in the event that the proclamation and coming-into-force dates cannot be confirmed as requested, Council directs the By-law Review Committee to use an expedited schedule for the ratification of the by-law proposals which support Bill 233 Act amendments.

CARRIED

22.06.26

**G9. UMES - COUNCIL LIAISON**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Crystal Paculan and SECONDED by David Amorim that Council appoints Céline Rivard, Intern Councillor, as the Council liaison to the UMES for 2022-2023.

CARRIED

22.06.27

**G10. GEOLOGY STUDENTS - COUNCIL LIAISON**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Eric Yang and SECONDED by Allan Silk that Council appoints P.Geo. Councillor Adelman as the Council liaison to the University of Manitoba Geology Club and the Brandon University Geology Club for 2022-2023.

CARRIED

22.06.28

**G11. EGAIAR JOINT BOARD MEMBER - COUNCIL LIAISON**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Jessica Adleman and SECONDED by Celine Rivard that Council appoints Councillor Thomson as the Council liaison to the EGAIAR Joint Board for 2022-2023.

CARRIED

22.06.29

**G12. THE ENGINEERING AND GEOSCIENCE EDUCATION FOUNDATION (FORMERLY AFI) LIAISON**

Council referred to Decision Background memo from Grant Koropatnick dated December 8, 2022.

It was MOVED by Christina McDonald and SECONDED by Allan Silk that Council appoints President Smallwood as the Council liaison to the Engineering and Geoscience Education Foundation for 2022-2023.

Councillor Pollard abstained  
CARRIED

**22.06.30 G13. GOVERNANCE TASK GROUP**

Council referred to Decision Background memo from Past President Silk dated December 8, 2022.

It was MOVED by Kathryn Atamanchuk and SECONDED by Alan Pollard that Council creates the Governance Task Group and approves the Terms of Reference for this task group as presented.

President Smallwood asked if there was any discussion on the motion.

Vice President Atamanchuk noted that there were some minor editorial changes that needed to be made to the Terms of Reference, which she highlighted in an email to Past President Silk. President Smallwood confirmed that the changes did not alter the intent of the terms and could be done after the fact.

Councillor Amorim commented that the composition of the task group was not clear in the Terms of Reference.

The mover and seconder withdrew their motion.

It was MOVED by Alan Pollard and SECONDED by Mike Houvardas that Council creates the Governance Task Group composed of all members of Council, with the Past President chairing.

CARRIED

It was MOVED by Kathryn Atamanchuk and SECONDED by David Amorim that Council approves the Terms of Reference as presented.

CARRIED

**22.06.31 G14. SEARCH FOR HUMAN RESOURCES FIRM**

President Smallwood passed the role of chair to Vice President Atamanchuk. He then spoke to his Decision Background memo dated December 8, 2022.

It was MOVED by Ian Smallwood and SECONDED by Allan Silk that Council tasks the Executive Committee to evaluate and hire a Human Resources firm to aid Council as needed as it pertains to the impending departure of our CEO, and relevant hiring processes.

CARRIED

Vice President Atamanchuk returned the role of chair back to President Smallwood.

At 2:45 p.m. Council took a break

At 3:05 p.m. Council returned from break and President Smallwood moved that the meeting go in camera for the purposes of discussing private and confidential matters about an individual, labour relations, investigations, discipline, appeals, litigation or potential litigation.

At 4:54 p.m. Council came out of Camera

### INFORMATION ITEMS

#### **22.06.36 COUNCIL RECEIVED THE FOLLOWING INFORMATION ITEMS:**

- N1. Membership statistics as at November 30, 2022
- N2. Financial Summary as at October 31, 2022
- N3. ECL Coalition (Women in Engineering) Report slides
- N4. Bill 23 – Alberta Professional Governance Act
- N5. Letter to the 7 Wardens of the Iron Ring
- N6. Indigenous Inclusion in Engineering
- N7. Important Deadline for Students
- N8. 2022 Council Retreat Presentations
- N9. Mentorship Open House Invitation
- N10. Curling Funspiel

### SELF-EVALUATION

#### **22.06.37 V1. EVALUATION PAGE FOR THIS MEETING**

President Smallwood asked for councillors to complete and submit the evaluation form for today's meeting.

### FYI 'NICE TO KNOW' INFORMATION

#### **22.06.38 F1. CEO & REGISTRAR AWARDED THE QUEEN ELIZABETH II PLATINUM JUBILEE MEDAL**

### ADJOURNMENT

**22.06.39** The meeting adjourned at 4:58 p.m.

The next Council meeting will be Thursday, January 19, at 12:30 p.m.

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Ian Smallwood, P.Eng.  
President

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Grant Koropatnick, P.Eng., FEC  
CEO & Registrar