

STANDING RULES FOR THE 2021 ANNUAL GENERAL MEETING

- 1. Except as specified in these standing rules and the by-laws, the current edition Robert's Rules of Order Newly Revised shall govern proceedings. A Registered Parliamentarian will assist the chair and members with parliamentary procedure as the need arises.
- 2. Once quorum is achieved at the start of the meeting it is presumed to be there for the duration of the meeting.
- 3. Participation:
 - a. All attendees will be muted during the meeting. Only those guests and presenters invited by the chair may speak.
 - b. Questions and comments may be submitted using the online Questions Panel and will be read aloud by the moderator.
- 4. Motions:
 - a. Motions may be introduced by any voting member using the online Questions Panel
 - b. Motions submitted online will be read aloud by the moderator.
- 5. Debate:
 - a. The voting member who introduces the motion is entitled to comment first in the debate.
 - b. Questions and comments may be submitted using the online Questions Panel and will be read aloud by the moderator.
 - c. Each topic shall be limited to 15 minutes maximum, unless two thirds of the voting members vote to extend the limits of debate.
- 6. Voting:
 - a. The voting body shall consist of professional members of Engineers Geoscientists Manitoba, in attendance, who are in good standing and whose name appears in the register at the time of the meeting.
 - b. Votes will be cast using the online poll function.
 - c. In the case of a tie vote, the chair of the meeting may cast the deciding vote.