How to order your WES document-by-document (ICAP) Report

*Please be sure to read the WES required documents for your country before starting your WES application.

A. Visit www.wes.org/ca/partners/credential-evaluation-requirements-engineers-geoscientists-manitoba/

B. Select “Begin Application”

C. You will be asked “Where will you use your evaluation”. Select “Canada”

D. You will be asked to “select an application: Select “WES Standard Application”

E. You will be asked to “Create an Account”

F. You will be asked to complete “Personal Information”

G. You will be asked “What is the primary purpose of this evaluation?” Select “Professional License/certification”

You will be asked “Select Licensing/Certification Type
Select “Engineering Related Fields”

You will be asked “Select Licensing State”
Select “Manitoba” click “Next”

H. You will be asked “What credentials have you earned? “ Select “Add Credential” and fill out your credential information.

You need to fill out your credential information for each degree you hold which is engineering related. Click Next after you have entered all the information.

I. Report recipients.
Recipient 2: Institution(s) receiving your report Please enter “Manitoba” in the field box and click search. You will find Engineers Geoscientists Manitoba in the drop down. Please select “Engineers Geoscientists Manitoba”

J. You will be asked to select an “Evaluation type” select “WES ICAP” click “Next”

K. The system will tell you that your documents will be sent to Engineers Geoscientists Manitoba electronically and you will be charged a fee. This is correct please click “Next”

L. You will be given a list of required documents based on the country in which you obtained your credential(s). Be sure to read it and follow the instructions.

M. You will be asked to complete “Applicant Acknowledgements”

N. You will be asked to confirm your details.

O. You will be asked to pay the fee

P. WES will send you an email with instructions on how to submit your documents to them. Please follow the instructions.

*Please know that WES will send Engineers Geoscientists Manitoba a notification indicating that you have started the WES application.*
Frequently Asked Question

I have a World Education Services (WES) Education Credential Assessment (ECA) report which I obtained for immigration purposes; can I use this report?

The WES Education Credential Assessment (ECA) report in which you obtained for immigration purposes and the WES ICAP document-by-document report are different reports.

You will need to login to your WES account to update your report and add EngGeoMB as a recipient.

a. Go to www.wes.org/ca/

b. Sign in to 'My Account'

c. Click on 'Update Report'
   You will be asked the following question: "What is the primary purpose of this evaluation?"

d. Click on "Professional License/Certification"

NOTE: You will receive a new WES reference number. Please use your Immigration, Refugees and Citizenship Canada (IRCC) reference number to refer to your IRCC/immigration report and your new WES reference number for education or employers.

*WES will notify you if additional documents are needed.